

Surf Life Saving Sydney Northern Beaches
Support Services Meeting
Wednesday 3rd November 2010

Branch Headquarters, Unit 9/1 Vuko Place Warriewood 2102 at 7.05pm

ATTENDANCE:

Steve Faddy (Director of Rescue Services), Michael Wasley (Director of Education), Graham Cook (Duty Officer), Howard Fitzgibbon (RWC), Nigel Penn (RWC), Donovan MacIntosh (RWC), Kieran Menzies (RWC, Surfcom), Graham Howard (RWC), Adrian Hill (RWC, Surfcom, Duty Officer), Peter Finch (RWC), Ben Neighbour (RWC), Jonathon Farrell (RWC), Doug Lucas (Duty Officer), Hayden Cowan (Duty Officer), Sandy Menzies (Education, Lifesaving and Surf School Coordinator).

APOLOGIES:

Richard Andjelkovic, Adrienne Lowe, Chris Cousins, Clive Thompson, Mark Nisbet, Lorelle Kinsey, Mia Leszinsky, Tim Hosking, Harry Wall, Andrew Cross, David West, Nigel Dawson, Terry Barber, John Cherry

MINUTES:

Steve Faddy (Director of Rescue Services) welcomed everyone in attendance and thanked them for attending the meeting and for the voluntary work they do for Support Services within the Branch.

Area	Discussion	Action
Rescue Water Craft (RWC) roster	It was discussed whether Branch should look at trying to provide internet facilities to support a self rostering option to operators	<ul style="list-style-type: none"> • No change at this time. Jonathon Farrell to continue with the roster for operators of Jetskis two and three, North Palm Beach to continue to manage Barrenjoey one's roster.
RWC proficiencies	It will become mandatory for all RWC operators to do four patrols per season to maintain their proficiency. This will include at least two patrols prior to Christmas. It is hoped that this will ensure all operators are current in procedures, re-engage some of our previous operators and lighten the load for current operators.	<ul style="list-style-type: none"> • Operators must complete four shifts per season to be re-endorsed • Regular compulsory meetings for operators • Shift credit (at the discretion of the Director of Rescue Services) for those that regularly provide water safety on the Jet Ski at carnivals. • Email, letter/phone calls to previous operators to try to re-engage them. • Emphasis on continued training for all operators • Mentoring of all new operators.
RWC issues	There has been an increase in reported incidents of RWC misuse this season - particularly in the southern region.	<ul style="list-style-type: none"> • RWC code of conduct distributed to all operators • Regular compulsory meetings for all operators • One supervisor allocated responsibility for each service area • Resolved to develop 2-strike policy for RWC operations • If operators fail to comply with the code of conduct after one warning they will be removed from any further shifts and will not be re-endorsed. • Operators must sign on with Surfcom at the start of their shift, identify themselves and advise their

		<p>location at all times during the shift</p> <ul style="list-style-type: none"> • Operators are to stay offshore along the Manly beaches unless called in to perform a rescue. • Increase service profile by ensuring regular patrols along the Sth Curl Curl to Freshwater rock areas.
RWC training	The numbers of trainers and facilitators is insufficient to maintain training standards	<ul style="list-style-type: none"> • Branch to contact SLSNSW to have at least 6 trainers and/or facilitators endorsed for SNB • An endorsed trainer must be on the beach at all times during training.
RWC maintenance	Damage to jet skis and Repair costs have increased significantly	<ul style="list-style-type: none"> • Operators doing well but will continue to be encouraged to set the ski up and leave it on the beach on standby where possible to decrease fuel and running costs – particularly when the surf is flat. • It was suggested that all repairs should be performed by one service to ensure warranty and continuity of service. • Increase training on maintenance for new operators to ensure everyone is looking after the equipment • Ensure fuel containing ethanol is not used in the RWCs • Ensure all caps are screwed on tightly when refilling fuel and oil. • Maintenance checklist for setup and packup to be supplied.
Surfcom future	SLSNSW looking at amalgamating some Surfcom services. Plan is to close down Warringah Surf	<ul style="list-style-type: none"> • The meeting resolved that this is not a decision for SLSNSW to make. • Branch to stringently oppose any such move. • Major refit of Surfcom planned for end of season • Continue to provide current service to Clubs
Surfcom	Some early difficulties have been encountered filling the Surfcom roster	<ul style="list-style-type: none"> • Increase the Clubs awareness of Surfcom as a Support Service • Advertise for more operators
Duty Officer issues	Base radio in the Branch vehicle has limited reception and transmission capabilities	<ul style="list-style-type: none"> • Adrian Hill to investigate. • Base set to be serviced ASAP
Support Services	It was noted that Support Services within our Branch lack identity. To make this a relevant, trusted and respected service we need to raise its profile.	<ul style="list-style-type: none"> • Get information on Support Services out to the Clubs so they are aware of the services available • Value our support services personnel • Develop courses that are relevant and roll them out to other services • Increase support services profile

Nigel Penn thanked Ben Neighbour, Tom Rees and Donovan MacIntosh for their assistance on Jetskis at last weekends SNB Boat Carnival at Newport.

Meeting closed at 8.20pm.