

**Surf Life Saving Sydney Northern Beaches**  
**Board of Management Tuesday 5th May 2009**  
 Warriewood SLSC

**ATTENDANCE** Gordon Lang (President), David Murray (Deputy President), Phil Cullis (Director Finance & Administration), Michael Wasley (Director of Education & Assessment), Steve Faddy (Director of Rescue Services), Michael Bate (Director of Surf Sports), Alan Mason (Director of Sponsorship & Marketing), Ross Tester (Director of Youth & Membership), Steve McInnes (CEO), Jen Huston (Manager), David Piper (Queenscliff), John Swan (Freshwater), Bryn Russell (South Curl Curl), Ian Thurgood (North Curl Curl), Adrienne Lowe (Dee Why), Greg MacMahon (Collaroy), Peter Madden (South Narrabeen), Tracey Lake (Narrabeen), Michael McDermott (North Narrabeen), Matt Sheridan (Warriewood), John Woods (Mona Vale), Ted Smithies (Newport), Geoff Raper (Bilgola), Christine Hopton (Avalon Beach), Martin Armstrong (Whale Beach), Terry Kirkpatrick (North Palm Beach) Tony Haven (Life Member), Neil Purcell (Life Member), Bob Langbein (Life Member), Christopher Roberts (Distinguished Service Member)  
 Delegates and visitors as per attendance book.

**Delegates and visitors as per attendance book.**

**APOLOGIES**

Robbie Williams (Manly), Damian O'Shannassy (North Steyne), Doug Lucas (Long Reef), Phil Brown (Bungan), Jason Millet (Palm Beach)

**PROXIES**

Peter Gard for Robbie Williams (Manly), Simon Fry for Damian O'Shannassy (North Steyne), Mark Nisbet for Doug Lucas (Long Reef)

**NEW DELEGATES**

**PREVIOUS MINUTES**

**Branch Board of Management Minutes of 7<sup>th</sup> April 2009.** - Carried  
 Outstanding actions and Business Arising from Minutes - as per Attached Board Management Report

**MINUTES**

Item	Area	Discussion	Action	Date
1653	General	Branch President welcomed Tony Haven as SLSNSW President and as a Branch Life Member.	Info	n/a
1654	General	Question was asked re: Item 1632. President advised a review was being conducted including a budget.	Info	n/a
1655	General	Question was raised re: Item 1645. President advised paperwork had been completed. Queenscliff President noted the club received note from parents complimenting the club on how the incident was handled.	Info	n/a
1656	General	Item 1623. President advised Henry Scruton (Deputy President) and Gary Chapman (Director Youth & membership Services) were elected to State positions at SLSNSW Meeting. All other positions will be dealt with at the State Executive Meeting on 1 <sup>st</sup> June.	Info	n/a
1657	Rescue Services	Director gave a presentation on rescue statistics from the season. Copy of presentation available on Branch website. Whale Beach delegate noted the statistic on rescues without gear may be incorrect as notes have been put in the wrong column.	Info	n/a
1658	President	President presented an overview of the season. Copy of the presentation is available from Branch website. Questions were asked who was responsible for the new rules for Ocean Swims. It was advised that the changes were being recommended by the Insurance companies. Question was asked re Clubhouse leases. President advised he was awaiting the outcomes of a meeting between Hunter Branch and The Department of Lands to see what progress they have made. Further	Info	n/a

		information will be provided when available.		
1659	President	President reminded clubs the 2020 conference was being held Saturday week on 16 <sup>th</sup> May. As yet a number of clubs had not responded. President requested clubs urgently let the office know who will be attending.	Club Presidents	6 May
1660	President	<p>President gave an overview on situation with SLNSW where there has been some criticism. There was an opportunity to cover initiatives and communications. President advised he was satisfied with the plans of SLSNSW and said SLSNSW do a lot of the intermediate work where the direction comes from SLSA - Branches and Clubs need to have more input into SLSNSW. President asked Tony Haven, President of SLSNSW to have a few words.</p> <p>Tony Haven advised SLSNSW has had a strategic plan in place since 2003 which was reviewed and endorsed by the 11 Branch presidents over the weekend, the SLSNSW budget was also reviewed and endorsed by the 11 Branch Presidents. SLSNSW is currently waiting on some National funding to come through. SLSNSW President advised next month Branch Directors would meet with State Directors to implement plans for the following season, all portfolios will be covered. Branch and State Directors meet every quarter, face to face once a year and via teleconference the other three times, this is where any Club issues should be raised.</p> <p>SLSNSW President advised strategic issues need to come from the Branches - Club Presidents should raise any issues with their Branch Directors who will in turn take to the State Directors.</p> <p>It was noted that a number of clubs thought SLSNSW showed a lack of support and communication for the clubs and appeared removed, whereas SLSA attended Branch meetings SLSNSW wasn't always present.</p> <p>SLSNSW President advised every Branch in NSW now has a Support Officer, this process has taken a long time but all Support Officers were now in place. President also advised SLSNSW spends a lot of energy supporting less fortunate clubs who are really struggling. President again urged clubs to communicate with SLSNSW and raise any issues they have.</p> <p>Clubs raised the issue of compliance issues for Annual reports and requested a simple formula to follow. SLSNSW President advised he would endeavour to have Debbie Nicholson attend the next meeting to advise clubs on reporting.</p> <p>SLSNSW President noted that SLSNSW is governed by legislation and with this in mind procedures are not always simple.</p>	Info	n/a
1661	General	<p>Presentation was given by Sally Mulligan, SNB Support Officer, on the Club Development Program that NSW support officers are implementing. There are currently three Northern Beaches clubs involved, it was requested another three clubs become involved.</p> <p>Comments from Clubs currently participating:</p> <p>Whale Beach advised there were a lot of discrepancies with historical data from Surfguard but overall the program was very useful and was a good self-auditing tool for clubs.</p> <p>Queenscliff noted the program was a great process with their club focussing on two or three key areas.</p> <p>Mona Vale advised Sally was doing a great job with the information received being very useful to help improve areas of the club.</p>	Info	n/a
1662	General	President noted clubs need to ensure correct data is input into Surfguard as this is used for all reporting, President noted at the recent Life Members and Service Honours Committee meeting it was very difficult to obtain correct info to review fro nominations.	Info	n/a
1663	Finance	Director gave an overview of the finances and again thanked the sponsorship committee for securing new sponsorship, this has enabled branch to close the year ahead of budget. Director noted the next year	Info	n/a

		would be quite tough and as such the Finance Committee would be very strict with budgeting. Director noted the Surf School still had another 3 months of reporting before their close of year, the School is slightly behind budget but with the addition of a new sponsor the school should finish ahead of budget.		
1664	Finance & Administration	Financials for Branch and school presented for approval.	Motion	Carried
1665	Surf Sports	Director advised a copy of the draft Surf Sports calendar was attached to the agenda with other events to be decided on 22 and 23 <sup>rd</sup> May after the State meeting.	Info	n/a
1666	Surf Sports	Directed congratulated North Steyne on their performance at the recent Australian Pool Championships.	Info	n/a
1667	Rescue Services	Director advised a review of SOP's would be done at the State meeting on 16 <sup>th</sup> and 17 <sup>th</sup> May	Info	n/a
1668	Rescue Services	Director reminded clubs that a Club Captains' meeting would be held tomorrow (Wednesday 6 <sup>th</sup> May) at Warriewood SLSC. Directed requested all Club Captains, Vice Club Captains and new Club Captains attend.	Inof	n/a
1669	Membership Services	Director advised he would be attending the State meeting for Youth & Membership services on the 16 <sup>th</sup> and 17 <sup>th</sup> May and ask for clubs to send through any agenda items they would like raised.	All Clubs	15 <sup>th</sup> May
1670	Education	Director advised the issue of centralised venues for the water component of Bronze Medallion was discussed at the last Board of Education meeting. As there was no objection the Director proposed there would be four areas, a senior assessor would allocated from Branch to attend these assessments. Director advised that numbers may be limited for these assessments however there was an option to run two or three per month. Candidates also have the option of attending another venue. Director advised guidelines were not being changed; he was wanting to improve the standard of assessments within the Branch. Director proposed motion to have centralised venues for water component of Bronze Medallion.	Motion	Carried
1671	General Business	CEO distributed a flyer for the new online business directory, Red & Yellow Pages. The directory is aimed at club members who own businesses being able to network within the Branch and promote their business and services to other members. The directory will deliver a return for both branch and Clubs. It was expected the online payment gateway will be ready in three to four weeks.	Info	n/a
1672	General Business	CEO advised he was waiting on responses from a few clubs for the following: <ul style="list-style-type: none"> <li>• Liquor licenses</li> <li>• Energy &amp; Water supplies</li> </ul> If clubs could send information through asap.	All clubs	15/5/09
1673	General Business	Whale Beach queried the process involved in applying for a special event license. Director of Surf Sports advised all criteria needs to be supplied before SLSNSW will sign off on an application. Director will forward the details on the best contact person at Waterways.	Director Surf Sports	8/5/09
1674	General Business	Clubs queried the flyer sent out regarding Surf Boat race at Gallipoli in 2015 asking who was running the event. Director of Surf Sports advised SLSA have not endorsed and it is being organise by the Federal Government; clubs should not send any money until a formal letter has been received from SLSA.	Info	n/a
1675	General Business	Queenscliff President advised a number of their members were ill; John Saxby was currently in intensive care. Terry Boardman and Barry Dolly were also unwell.	Info	n/a
1676	General	Narrabeen Beach President requested update on Warringah Lifeguard	Info	n/a

	Business	issue. President advised he had a meeting with Warringah Council recently to discuss; Clubs thought a decision from the council would be needed before June in preparation for next season.		
1677	General Business	President requested all clubs indicate who will attend the 2020 workshop; this will be used for strategic planning next season. Attendees will be put in teams and given a topic, these will be sent through prior to the workshop day, so it is imperative the name of attendees is known.	All clubs	8/5/09
1678	General Business	As Club Presentations are coming up, President requested clubs wanting a member of the Branch Executive to attend their presentation night send an invite asap to enable Branch to schedule.	All clubs	
1679	General Business	President thanked all Branch Directors and Club presidents for their ongoing support.	Info	n/a
1680	General Business	President thanked Tony Haven from SLSNSW for attending	Info	n/a

Meeting closed at 9.16pm