

Surf Life Saving Sydney Northern Beaches
Board of Management Tuesday 1st June 2010
 Branch Headquarters, Unit 9/1 Vuko Place Warriewood 2102

ATTENDANCE

Gordon Lang (President), David Murray (Deputy President), Phil Cullis (Director Finance & Administration), Michael Wasley (Director of Education & Assessment), Steve Faddy (Director of Rescue Services), Ross Tester (Director of Surf Sports), Glenn Langley (Director of Youth & Membership), Steve McInnes (CEO), Jen Huston (Manager), Robbie Williams (Manly), Damian O'Shannassy (North Steyne), David Piper (Queenscliff), Stephen Bennett (Freshwater), Bryn Russell (South Curl Curl), Ian Thurgood (North Curl Curl), Doug Lucas (Long Reef), Peter Madden (South Narrabeen), Tracey Lake (Narrabeen), Michael McDermott (North Narrabeen), Jon Dibbs (Mona Vale), Geoff Raper (Bilgola), Ted Smithies (Newport), Christine Hopton (Avalon Beach), Martin Armstrong (Whale Beach), Sam Burton Taylor (Palm Beach), Terry Kirkpatrick (North Palm Beach)

Delegates and visitors as per attendance book.

LEAVE OF ABSENCE:

Alan Mason (Director of Sponsorship & Marketing)

APOLOGIES:

Adrienne Lowe (Dee Why), Greg MacMahon (Collaroy), Matt Sheridan (Warriewood), Phil Brown (Bungan), John Lewis (Whale Beach), Michelle Rae (North Palm Beach)

PROXIES

John Fahey for Greg McMahon (Collaroy), Ian Jones for Phil Brown (Bungan Beach)

NEW DELEGATES

PREVIOUS MINUTES

Branch Board of Management Minutes of 4th May 2010 – Carried

Outstanding actions and Business Arising from Minutes - as per Attached Board Management Report

MINUTES

Item	Area	Discussion	Action	Date
2484	General	President welcomed Presidents to the new Branch building which will be the central education and training facility for clubs.	Info	n/a
2485	General	Liz Green from Collaroy and Jeremy Keating for Long Reef gave a presentation on the recent 18-25 Leadership camp they attended. Liz and Jeremy thanked Glenn Langley, Sally Mulligan, Gordon Lang and Sam Burton Taylor for their involvement.	Info	n/a
2486	General	Item 2480 from Executive Minutes. Question was raised on how the SLS Foundation works for clubs; President advised clubs could contact the Foundation when holding any fundraising events. President to send out contact details for the Foundation. President to organise Foundation to give a presentation at next BoM meeting.	President	June 10
2487	General	President noted there are still a number of clubs who have not advised AGM dates. President thanked clubs for invites to the presentation nights.	Info	n/a
2488	General	President reminded clubs Branch annual report submission were due to Branch office today, submissions should be sent to Jen via email consisting of approx 200 words and a couple of pictures.	All Clubs	June 1
2489	Finance & Admin	Director advised there were no financial reports attached as the end of year reports were being finalised, these will be presented once finalised.	Info	n/a
2490	Finance & Admin	Director advised there had been issues with the branch emails during the move, subsequently current emailing lists had been lost. Branch is in the process of rebuilding these distribution lists. A new filter has been installed for all inbound and outbound emails which should eliminate the SPAM	Info	n/a

		email.		
2491	Finance & Admin	Director advised Finance committee would be meeting to go over budget, budget will be presented at the next BoM	Info	n/a
2492	Youth & Membership	Director thanked Liz Green and Jeremy Keating on their presentation on the leadership camp.	Info	n/a
2493	Education	Director advised he attended the State education conference over the weekend. Emphasis was on IRB proficiencies due to the number of injuries. Director advised there may be spot audits conducted next season as a result of this. Once all clubs have had their AGM's they will be advised	Director Education	August 30
2494	Surf Sports	Director advised the draft surf sports calendar is close to being final, if there are any errors please advise Marcial ASAP.	Info	n/a
2495	Surf Sports	Palm Beach and North Steyne have nominated to host NSW endurance championships.	Info	n/a
2496	Surf Sports	Director noted BoSS minutes were not attached to the agenda; these will be distributed to Presidents tomorrow via email.	Manager	June 4
2497	Surf Sports	Director advised that John Fahey (Collaroy) was appointed as Deputy Director and all other positions have been filled. Director noted a great job had been done by previous Director and his Board.	Info	n/a
2498	Surf Sports	Director advised he was hoping to organise IRB training days before the end of the season as several clubs have expressed an interest in this. Director also wanted to focus on traditional life saving events and give clubs extra MOC points for entering, special training could be provided if warranted.	Info	n/a
2499	Rescue Services	<p>Director advised he attended State Life Saving conference on the weekend:</p> <ul style="list-style-type: none"> • Patrol Uniforms – SLSA will be setting up an account with the online ordering which will have enough credit to order uniforms needed. Uniforms ratio will be based on new membership over the last four seasons in NSW. Nothing was raised about the shortfall from last season. – Director advised this is an ongoing issue. • Quad Bikes - A memo was attached to the agenda advised of the phase out of Quad Bikes by the end of 2010/2011 season, copy of memo attached. • IRB review <ul style="list-style-type: none"> - Only 4-blade props – mandatory by start of season 2011/12 - No hydrofoiled prop guards - Class 1 IRBs phased out through natural attrition - Rigid hull IRB phased out through natural attrition - Foot straps – crew right foot strap to be removed. <p>Director noted clubs should not remove any straps as yet. Circular to be distributed.</p> <p>Clubs questioned proposed changes noting they thought current procedures were satisfactory; it would cost a lot of money to change IRBs over. Branch to obtain statistic on Branch injuries from State. Clubs questioned if there was any mediation or process to revisit this decision, Director advised the decisions was from the national panel which was made up of delegates from each State. Clubs noted proposed changes were OH&S risk and could be forwarded to insurers. Branch will make recommendations once they have received assessments.</p> <ul style="list-style-type: none"> • Lifesaving Standards Policy <ul style="list-style-type: none"> – Revised <p>"A protocol SLSNSW will only enact if the nature of the incident is such or the Branch system is not sufficient"</p>	Info	n/a

		<ul style="list-style-type: none"> – Framework that SLSNSW will use if the incident comes to them – Up to Branches to deal with breaches <ul style="list-style-type: none"> • Escalate to State if club lodged appeal • Surfboats <ul style="list-style-type: none"> – A reminder that lights need to be fitted and used if on the water pre dawn or post dusk. A \$1,100 fine may apply. – Training signs need to be erected on beaches. • SOP 11.4 <ul style="list-style-type: none"> – Only SLSA-approved jackets to be worn on patrol • Season finishes Anzac Day / Easter Monday <ul style="list-style-type: none"> – Both fall on the same day in 2011. An extra holiday may be gazetted • Lifesaving Service Agreements <ul style="list-style-type: none"> – Aiming to introduce 3 years agreements – Able to re-negotiate each year 		
2500	Rescue Services	<p>Clubs questioned the uniforms issue asking if Branch had the right to reply, SLSA attending last BoM meeting but it seems they have not listened to the Branch concerns. DHL and Telstra contracts state "supply uniforms to every patrolling member in Australia" – current proposal from SLSA may be a breach of contract?</p> <p>President advised Branch will draft a response and circulate to clubs for approval before sending to SLSA.</p> <p>It was noted there is an OH&S issue, cannot go on patrol without uniform. Branch has limited numbers of old style uniforms in stock, clubs who do not have enough uniforms should contact Branch by end of September - advise how many uniforms they need, including sizes.</p>	CEO	July 6
2501	Rescue Services	<p>Radio service: A number of clubs have been very difficult to understand when transmitting – Director advised clubs should ensure their radios have been serviced. Director also advised the Bilgola repeater was being moved to Newport water tanks and should improve performance.</p>	Info	n/a
2502	Rescue Services	<p>MOC awards - Director noted a number of the nominations were pages and pages long and he asked clubs to keep the nominations brief, Director also noted candidates being nominated should have input into the nomination.</p>	Info	n/a
2503	Rescue Services	<p>Director advised Gear Inspection would be held Sunday 29th August 2010.</p>	Info	n/a
2504	Sponsorship & Marketing	<p>Deputy President advised he would chair the Sponsorship portfolio while Director of Sponsorship & Marketing is on leave, his focus will be on the co-ordination of Ocean Series events.</p>	Info	n/a
2505	General	<p>President presented of end of season membership figures, President advised statistics were based on Surfguard data, any discrepancies should be referred to Sandy at the branch office.</p>	Info	n/a
2506	General	<p>President advised there were two Rescue of Month awards to be handed out, one to Manly one to South Curl – these would be presented at the MOC night.</p>	Info	n/a
2507	General	<p>President reported on the recent Warringah Council meeting he attended with the Deputy President, and CEO. The meeting was to continue discussions on Club leases and the issues with the proposed structure of the Narrabeen Beach SLSC lease. Meeting was also attended by Rob Stokes and Brad Hazzard who supported our position. Council will draft a heads of agreement which will give the clubs the option to take on the</p>	Info	n/a

		external maintenance of their clubhouse when in a financial position to do so. Draft will be circulated to Warringah Presidents.		
2508	General	Clubs questioned if the State Capitation fee would be the same as last year \$11.30, CEO to confirm.	CEO	June 10
2509	General	President advised Election minutes will be circulated at next BoM	Info	n/a
2510	General	President thanked Warriewood and Dee Why for the use of their clubs over the past three years.	Info	n/a
2511	General	CEO noted Item 2465 from Executive Minutes – sponsorship review of Red & Yellow pages which will now be free for six months, CEO asked clubs to go back to their membership and encourage their support.	All Clubs	June 10
2512	General	A copy of all press media was given to Club presidents showing great coverage for clubs and sponsors – Clubs requested this be provided on CD so they can email out and will also save on paper.	CEO	July 02
2513	General	CEO advised new email filter had been installed on the Branch mail server which should eliminate all inbound of outbound SPAM – any clubs still receiving SPAM from Branch emails should contact the office.	Info	n/a
2514	General	President advised a report for the recent State council meetings would be circulated with the minutes.	Manager	June 10
2515	General	Clubs asked for confirmation of current Child Protection Form, one club has been advised that members need to sign this form and clubs will need to sight ID and sign off. CEO to clarify details.	CEO	June 10
2516	General	It was advised Warringah Council will be reducing the number of parking stickers for residents – this could impact on the number needed by clubs. Branch to take up with the Council	CEO	July 10
2517	General	Clubs were advised registration days would be 12 th and 19 th September.	Info	n/a
2518	General	Queenscliff noted they had been audited (GST) due to an exception return.	Info	n/a
2519	General	Discussion on the coronial enquiry into Saxon Bird. Some clubs concerned that SLSA enquiry may interfere with Coronial enquiry; others claim that SLSA has to be proactive. SLSA has advised they will not be taking any action on their own inquiry until the coronial report had been released.	Info	n/a
2520	General	Recent meeting with SLSNSW and Department of Lands- Department is satisfied for clubs to have some commercial use as they do not consider this as major use. Clubs should point out the number of volunteer hours on their annual reports and include community use of their function rooms. Department of Lands indicated they appreciate what clubs are doing and will support 20 year leases - nothing in writing as yet.	Info	n/a
2521	General	Long Reef President advised that the SLS Foundation can set up a futures fund trust for clubs at a much lesser rate than doing so individually. This allows clubs to put away funds for future developments .	Info	n/a
2522	General	President advised invitations had been sent out for Branch Awards night being held 18 th June at Dee Why RSL, President noted a lot of nominations had been received for most categories.	Info	n/a

Meeting closed at 8.50pm