

**Surf Life Saving Sydney Northern Beaches**  
**Board of Management Tuesday 6<sup>th</sup> October 2009**  
 Warriewood SLSC

**ATTENDANCE**

Gordon Lang (President), Michael Bate (Director of Surf Sports, Michael Wasley (Director of Education and Assessment), Ross Tester (Director of Youth & Membership), Phil Cullis (Director of Administration & Finance), Steve Faddy (Director of Rescue Services), Alan Mason (Director of Sponsorship & Marketing), David Piper OAM (Queenscliff), Adrienne Lowe (Dee Why), Peter Madden (South Narrabeen), Tracey Lake (Narrabeen Beach), Matt Sheridan (Warriewood), Stephen Bennett (Freshwater), Jon Dibbs (Mona Vale), Ted Smithies (Newport), Christine Hopton (Avalon Beach), Martin Armstrong (Whale Beach), Geoff Raper (Bilgola), Bryn Russell (South Curl Curl), Doug Lucas (Long Reef)

Delegates and visitors as per attendance book.

**APOLOGIES**

Greg MacMahon (Collaroy), Robbie Williams (Manly), Phil Brown (Bungan Beach), Terry Kirkpatrick (North Palm Beach), John Lewis (Whale Beach), Sam Burton-Taylor (Palm Beach), Greg McMahon (Collaroy), Jason Oakes (Narrabeen), Damian O'Shannassy (North Steyne)

**PROXIES**

Michelle Rae (North Palm Beach), Lucy Davis (Palm Beach), John Fahey (Collaroy), Peter Gard (Manly), Steve Haggett (Dee Why), Gary O'Sullivan (North Steyne), Rohen Fisher (South Narrabeen)

**NEW DELEGATES**

**PREVIOUS MINUTES**

**Branch Board of Management Minutes of 1<sup>st</sup> September 2009.** - Carried

Outstanding actions and Business Arising from Minutes - as per Attached Board Management Report

**MINUTES**

Item	Area	Discussion	Action	Date
2000	General	President welcomed new Presidents and Delegates and presented a report on clubs 2008/09 Annual Reports. The President congratulated the clubs on their reports. President presented summary on membership fees & financials, revenue & expenditure, profit & loss and club involvement. R.Fisher questioned affiliation fees for his club.	Info	n/a
2001	General	The minutes from the September BoM were accepted as a true and accurate record.	Motion	Carried TL/RF
2002	Finance & Admin	Members of the Finance Committee were announced Motion: David Piper OAM (Queenscliff) be nominated as a member.	Motion	Carried DM/TL
2003	Finance & Admin	Budget was presented with a projected break even 2009/10. Further cash flow projection over two years were presented based on outgoings for building purchase. Director advised that the Branch is in a position to purchase a Centralised Training Facility. Tracey Lake commented through the Chair that there are 2 locations that are at a price that would require the Branch to Borrow \$350-500,000. Both properties offer around 225sq m of office space and similar sized warehouse area with the ability to internally extend space through building a mezzanine. Director commented that the purchase of a property would eliminate rent from current office and additional storage. The purchase of a property would allow the Branch to have their money in an asset. Ted Smithies questioned the outgoing of the new building to which the Director answered	Motion	Carried PG/DL

		<p>were all covered in the cash flow projection. Director added that the loan was based on Westpac 6.25% and an allowance for increase during the term.</p> <p>Martin Armstrong questioned the sustainability of the building and whether it would cater for the growth and training requirements in 5 years and beyond, whether it was worth looking at properties with more space to accommodate the future of our Branch. Tracey Lake, through the chair answered that anything larger more would be at an estimated total price of \$1.5-2million.</p> <p>CEO commented that the current office is insufficient for current staffing and if Branch did not purchase, would need to look at moving into another rental property.</p> <p>Christine Hopton asked if other Branches owned their own buildings, CEO commented that Illawarra, Sydney, Central Coast and Hunter all own.</p> <p>Rohen Fisher questioned whether the containers will be able to be stored at the new property. Michael Bate commented that they will not fit but are currently stored at Terry Hills.</p> <p>Michelle Rae asked about interest rates and provided some advice based on her banking experience.</p> <p><b>Motion:</b> That the Building Committee proceed with the purchase of Branch Centralised Training Facility up to the value of \$1,000,000 with borrowings of up to 50%.</p>		
2004	General	<p>Questions arising from previous minutes:</p> <p>David Piper OAM questioned 1864 Patrol Captain Mentor Program, Director Youth and Membership explained that applications were due to Branch by October 15<sup>th</sup>.</p>	Support Officer	7 <sup>th</sup> Oct
2005	Rescue Services	<p>Director announced the follow-up gear inspection will be changed from Sunday 11<sup>th</sup> October to Sunday 25<sup>th</sup> October. Director will send out emails to follow for club who are involved.</p>	Info	n/a
2006	Rescue Services	<p>Director announced the NSW Government's Sport and Recreation Grant applications were released last week and are due at the end of the month.</p>	Info	n/a
2007	Sponsorship	<p>Director thanked David Murray for looking after the position and committee in his absence.</p>	Info	n/a
2008	Sponsorship	<p>Director explained that a questionnaire will be sent to all Clubs to get their feedback on the proposed relationship with Westpac as a Branch sponsor.</p>	Info	n/a
2009	Sponsorship	<p>CEO presented a summary of Westpac's contribution to the Branch and what they will be offering into the future.</p> <p>Martin Armstrong questioned whether Westpac was only working with Sydney Northern Beaches on this initiative. CEO answered that Westpac, as a National sponsor are trying to get more involve at a local community level and not just be known for supporting the Rescue Helicopter. Michelle Rae commented that all Westpac employees on the Northern Beaches are local residents and are involved with the community. President commented that if clubs put in the work to promote the brand more money can become available.</p> <p>Motion: Survey to be sent out to clubs for completion by Friday 17</p>	Motion	Carried  TL – CH
2010	Youth & Membership	<p>Director announced that Induction Passports will be available for pick up from Branch office tomorrow. Requested that BoM fill out register form with contact information for member running program at their club.</p>	Info	n/a
2011	Youth & Membership	<p>Director advised that Age Managers meetings were next week 12<sup>th</sup>-14<sup>th</sup>-16<sup>th</sup> October throughout the Branch and that all JAC and Age Managers should be encouraged to attend. Support Officer will contact for final confirmation.</p>	Info	n/a
2012	Youth & Membership	<p>Director and President presented Matt Sheridan (Warriewood) with a Plaque with thanks for the use of the club house for the camp.</p>	Info	n/a

		Director summarised the success of the camp with thanks to all leaders and organisers. Director announced there will be a 2 <sup>nd</sup> camp in 2010.		
2013	Finance & Admin	Director advised that Profit and Loss was ahead of budget but mainly due to timing. Advised that if clubs have disputes with financials to meet with their Treasurers. Motion: That the Financial reports be accepted	Motion	Carried  TL – SB
2014	Surf Sports	Director commented that the season had started and congratulated Dee Why SLSC and Avalon Beach SLSC on their Ocean Series events as well as Long Reef for their Fenn Cup event.	Info	n/a
2015	Surf Sports	Director advised that Inter Branch memos were sent out last week in relation to trial changes. The Director also mentioned that money raised from the Golf Day was down this season and this may result in a levy to clubs. Director thanked all clubs who participated in Golf Day and made special mention of Avalon and Narrabeen Beaches SLSC's.	Info	n/a
2016	Surf Sports	Director announced that the 2009/10 Surf Sports Calendar is up to date and went live on the website last Friday.	Info	n/a
2017	Support Officer	Update on Club Development Program and encouraged clubs to get their Management Plans done for the season	Info	n/a
2018	General	President thanked Ted Smithies and Newport for reception at Newport 100 Year celebrations 4 <sup>th</sup> October.	Info	n/a
2019	General	President distributed Branch 50 Year Dinner letter to Presidents and commented that spaces are limited.	Info	n/a
2020	General	2020 Workshop Presentation summaries and updates Training & Education by Adrienne Lowe Sponsorship & Fundraising by Christine Hopton	Info	n/a
2021	General	Matt Sheridan announced the Intensive Bronze and SRC course held at Warriewood 12 <sup>th</sup> -16 <sup>th</sup> October 9am-3pm. Requested the Branch emails all clubs for last-minute bookings	Office	7 <sup>th</sup> Oct
2022	General	David Piper OAM raised the issue with the President in relation to Manly Council meetings.	Info	n/a
2023	General	David Piper commented on the work on the Sydney Northern Beaches containers done by the Navy. Director of Surf Sports thanked Tim Hayes from Queenscliff and the team at the Navy personally for their work on the containers.	Info	n/a

Meeting closed at 9.27pm