

Surf Life Saving Sydney Northern Beaches
Board of Management Tuesday 1st December 2009
 North Narrabeen SLSC

ATTENDANCE

Gordon Lang (President), Alan Mason (Director of Sponsorship & Marketing), Michael Wasley (Director of Education and Assessment), Ross Tester (Director of Youth & Membership), Phil Cullis (Director of Administration & Finance), Steve Faddy (Director of Rescue Services), David Piper OAM (Queenscliff), Stephen Bennett (Freshwater), Bryn Russell (South Curl Curl), Adrienne Lowe (Dee Why), Greg MacMahon (Collaroy), Tracey Lake (Narrabeen Beach), Matt Sheridan (Warriewood), Jon Dibbs (Mona Vale), Phil Brown (Bungan Beach), Ted Smithies (Newport), Geoff Raper (Bilgola), Christine Hopton (Avalon Beach), Sam Burton-Taylor (Palm Beach), Terry Kirkpatrick (North Palm Beach).

Delegates and visitors as per attendance book.

APOLOGIES

David Murray (Deputy President), Michael Bate (Director of Surf Sports, Robbie Williams (Manly), Damian O'Shannassy (North Steyne), Ian Thurgood (North Curl Curl), Doug Lucas (Long Reef), Peter Madden (South Narrabeen), Michael McDermott (North Narrabeen), Martin Armstrong (Whale Beach)

PROXIES

John Lewis (Whale Beach), Peter Gard (Manly), Jo Cooper (North Steyne)

NEW DELEGATES

PREVIOUS MINUTES

Branch Board of Management Minutes of 10th November 2009. – Carried (With Amendments)

Dee Why Golf Day 18th December not 13th December

Ray Williams not listed in attendance (note only new delegates are listed in minutes)

Michelle Rae apology not proxy

Lucie Davis not proxy for Palm Beach

Outstanding actions and Business Arising from Minutes - as per Attached Board Management Report

MINUTES

Item	Area	Discussion	Action	Date
2122	General	Presentation given by Trish Newton and Al Butler from TIPS giving overview of what TIPS provides and a brief run down on recent conference they attended, copy of notes available from Branch office <ul style="list-style-type: none"> • All clubs should have copies of the TIPS brochures on hand, Branch has plenty stock if clubs require any more. • Need to have a plan in place for a major event • Surfcom volunteers need some TIPS training • Question where TIPS fits in with SLSSNB, it was believed it should be under OH&S and adequately funded. 	Info	n/a
2123	General	2020 Workshop Update on Lifesaving. Mick Tomblin gave presentation on their group discussion regarding Lifesaving. As the expectation of our service increases, ie extended geographic areas and hours, how do we develop best practice lifesaving with our current resources? Issues: Member qualifications, community education, Lack of knowledge Solutions: <ol style="list-style-type: none"> 1. Education/Membership Qualifications <ol style="list-style-type: none"> a. Encouragement/Incentives recognition b. Access and promotion to higher awards (charts, flyers, timetables) 	Info	n/a

		<ul style="list-style-type: none"> c. In-service training – patrols ie. Internal patrol assessments <ul style="list-style-type: none"> 2. Community Education <ul style="list-style-type: none"> a. Verbal communications b. Signage at beach access points c. “Know your beach” handouts to public (hostels, motels, info booklets to beach-goers) 3. Lack of shared knowledge <ul style="list-style-type: none"> a. Branch coordinate shared knowledge b. Sections, forums, conferences c. Publish club development plan results 4. Stretching member resources <ul style="list-style-type: none"> a. Branch assist individual clubs with council issues b. Focus on nipper parents and their increased involvement roles for the future c. Pool of people to assist with smaller clubs patrols d. Patrol captains to be made more aware of support services e. Shorter patrols (2 ½ hours) for SRC members 5. Administration <ul style="list-style-type: none"> a. Streamline administration with technology b. Dedicated administration officer for groups of clubs 		
2124	Executive Minutes	Item 2091. Queenscliff President raised this item from Executive minutes asking for clarification on Branch Championships venue as there was confusion between the Executive Minutes from November and the Surf Sports Minutes from November. Queenscliff President noted there were no issues with Manly Council or the Queenscliff Club. Queenscliff further noted Narrabeen Beach President had been approached to hold the Branch Championships. Narrabeen Beach President confirmed the club had been approached and were happy to hold the Championships. Branch President to discuss with Director of Surf Sports and advise urgently.	President	4 th December
2125	Executive Minutes	Item 2119. Manly proxy advised Manly LSC had run out of uniforms and currently has an addition 80 people doing their Bronze Medallion, the club does not want to have to pay for uniforms and feel that if this is the case they would only have their local sponsor represented not the National sponsor. It was asked if any clubs had any spare uniforms they could give the club. It was noted clubs have an obligation to wear cap and shirt to specifications. Branch was not given any allocation of uniforms to hold in stock. At present SLSA have run out of stock and won't receive anything until mid January. There was a further comment that a couple of members had complained they had got sunburnt through the new patrol shirts. Old uniforms are due back to SLSA by 18 th December; clubs were advised not to send uniforms back as yet. CEO to follow up uniform shortfall and incorrect sizing and advise clubs.	CEO	4 th December
2126	Finance & Administration	Financial reports were presented. Director advised Branch was on track for a break even result at the end of March. Director further noted the Receivables presented were as of 31/10/09 and current most 90 and 60 days accounts had been received. Director advised the Surf Life Saving School budget was also on track. Motion: To accept financial reports presented	Motion	Carried
2127	Finance & Administration	Director advised no further progress had been made on the purchase of a building; there are still offers in on two properties in the one complex. At present the committee is balancing the high purchase price of one property versus less running costs in the long term. Aim is to have a property finalised by end of the Branch financial year (March 2010)	Info	n/a

	OH&S	<p>President advised OH&S will be raised every month and asked if any clubs had any issues to discuss, nothing was raised.</p> <p>Director of Youth & Membership noted the Safer Surf Clubs program was run last week where all clubs bar one attended, there was a lot of information handed out which should be passed down to patrol Captains and presented to Club management. Everyone is responsible for safety however the Club President is ultimately responsible.</p> <p>It was further noted ATV's are a huge issues; clubs need to ensure all operators have been inducted; the ATV's are driven with care. It is also believed "P" plate drivers should have "P" plates on display. Surf Clubs come under industry law.</p> <p>Note: SLSNSW have advised Provisional drivers do not need to display "P" Plates</p>		
2128	Support Officer	<ul style="list-style-type: none"> • Newport Club Development program had started and was moving ahead. • Patrol Captain mentor program would be held next Saturday 5th December at Newport • Junior Life Saver of the Year nominations due at Branch Friday 11th December, an email will be sent out to clubs tomorrow confirming this. • Surf Club facility grants are due into 18th December to Branch, clubs do not need a DA to apply for these, if you need electrical work or other minor works it is worth applying, minimum application is \$5,000 • Circular sent out for Patrol Jackets, these are suitable for wet weather, if clubs want to purchase only a small amount Branch can co-ordinate a bulk order. • Life Saving Exchange program, 4 positions available for 18-30 year olds, 3 day program at Byron. Applications close on 8/1/10 • New grants newsletter will be distributed on Friday 	Info	n/a
2129	Education	Director advised Branch received 100% for the recent education audit, thankyou to Sandy at the office and all the club assessors.	Info	n/a
2130	Education	22 new trainers attended a recent course, another one will be held in January. There was great feedback from this course.	Info	n/a
2131	Sponsorship & Marketing	Director advised there is a meeting scheduled for Thursday, a full report will be given following this meeting.	Info	n/a
2132	Rescue Services	\$for\$ applications are being held up at State, a meeting is planned for 7 th December and letters should go out at the end of next week.	Info	n/a
2133	Rescue Services	Pittwater Club Captains were given red flags, these are to be put up beach the beach is closed, flags should be placed in the vicinity of the "beach closed" sign	Pittwater Clubs	5 th December
2134	Rescue Services	Rescue of the month nominations close at Branch office this Friday	All Clubs	4 th December
2135	Rescue Services	New patrol hours start this Saturday for Freshwater, Dee Why, Collaroy and North Narrabeen – not the following weekend as previously listed.	Freshwater, Dee Why, Collaroy and North Narrabeen Beach Clubs	5 th December
2136	Youth & Membership	Director advised he attended a Member Services conference, there is a lot of new resources coming out and should be available for 10/11 season.	Info	n/a
2137	Youth & Membership	Director advised the Junior Chairman's dinner which was held this week went very well and was beneficial to all clubs who attended, 4 clubs did not attend.	Info	n/a

2138	General	A number of people were fined at recent Long Reef Boat carnival, anyone who was fined will need to go through the Infringement Process Bureau to dispute these fines. Clubs were reminded if there is signage advising a ticket is needed then that is the case. Councils have been advised of all carnivals, however hosting clubs need to go through the process of having a beach booking and to ensure council is aware of the event date.	Info	n/a
2139	General	President thanked all clubs and members who were involved in Boardies Day, the fundraising did not reach expectations however it was a start. A debrief will be held on Friday with Westpac	Info	n/a
2140	General	President advised clubs SLSA was looking at changing their Board structure to non-portfolio directors. President is personally against this change and asked the clubs for their opinion. Clubs requested President circulate information to them and the topic will be on agenda for January BoM meeting.	President	12 th January
2141	Surf Sports	Circular for Beach Twilight competition was sent via Club Mail and Week In Review last Friday	Info	n/a
2142	Surf Sports	Item 6.1 from BoSS Meeting Board of Management ratified this motion to allow boat crews to compete in BOB carnival. Item 6.4 No report received.	Info	n/a
2143	General	President noted he had attended a number of carnivals and congratulated all clubs who have held these on an excellent job.	Info	n/a
2144	General	Director of Youth & Membership noted there had been some criticism regarding there not being enough shade at Junior carnivals, Director requested any clubs who have spare tents to bring with them this weekend's Queenscliff carnival.	Info	n/a
2145	General	President advised a number of clubs had confirmed with him they would be attending the 50 Year Anniversary dinner, this is a very important event and clubs should be proud of what their branch has achieved.	Info	n/a
2146	General	Discussion on the MOC point score to be circulated, it was noted this had not been sent out as yet as there was some confusion as to what was to be sent out. Clubs agreed they were happy for all club individual points to be distributed.	Branch Manager	12 th January
2147	General	National Surfing Committee have approved Manly beachfront as a national surfing reserve, there are currently 24 areas in Australia.	Info	n/a
2148	General	SLSNSW cheques should be available next week to branch to distribute. Motion: Cheques be distributed asap and presentation be done afterwards	Motion	Carried
2149	General	President advised January BoM will be delayed by one week and will be held on 12 th January back at Warriewood SLSC	Info	n/a
2150	General	President wished everyone a safe and happy Christmas.	Info	n/a

Meeting closed at 9.15pm