

Surf Life Saving Sydney Northern Beaches
Branch Executive Meeting February 17th, 2009
 Branch Office, Unit 2/5 Vuko Place, Warriewood, 2102

ATTENDANCE

Gordon Lang (President), David Murray (Deputy President), Phil Cullis (Director of Administration & Finance), Ross Tester (Director Youth & Membership Services), Michael Bate (Director of Surf Sports), Steve Faddy, (Director of Rescue Services), Alan Mason – from 8pm(Director of Sponsorship & Marketing), Steve McInnes (Chief Executive Officer), Jen Huston (Manager).

APOLOGIES

Michael Wasley (Director of Education & Assessment).

PREVIOUS MINUTES

Branch Executive Minutes of January 20th 2009

Moved: Ross Tester, seconded David Murray - Carried

Outstanding actions and Business Arising from Minutes – as per Attached Executive Report

MINUTES

Item	Area	Discussion	Action	Date
1544	Administration	Discussion regarding checklist for club annual report and supply of a standard MYOB chart of accounts to be available for March Board of Management meeting. Further discussion regarding Branch Annual Report where it was felt there should be more focus on the core business of lifesaving as opposed to competition.	Manager	3 rd March
1545	Sponsorship	CEO advised a proposal had been sent to the Motor Accidents Authority which is for co-sponsorship of the surf school not naming rights as this is with EnergyAustralia.	Info	n/a
1546	Sponsorship	EnergyAustralia has advised they are satisfied with the content of our proposal and are drafting a contract covering the next two years. In the meantime both parties are honoring the commitments outlined in the proposal.	CEO	3 rd March
1547	Sponsorship	Assessor shirts have been delivered to Branch office however it was felt they should be branded with Sydney Northern Beaches logo, a proposal was sent to Warringah Mall for sponsorship however no reply has been received to date. CEO to follow up with deadline	CEO	3 rd March
1548	Finance & Admin	Financials for Branch and school presented for approval. President requested a note be made next to any receivables which have been paid during the time reports and printed Executive are up to date with any outstanding debtors.	Motion	Carried
1549	Finance & Admin	Director noted the school was running well due to revised program costing. CEO advised that a number of schools have cancelled saying they cannot afford the increase, these programs were running at a loss previously.	Info	n/a
1550	Finance & Admin	Director discussed outcomes of recent finance and budget meeting. Based on the forecast from the Finance Meeting being reached Executive moved a motion that a dividend of \$3,000 be given to each club in April 2009	Motion	Carried
1551	Finance & Admin	Director of Administration queried the container transport costs, Director of Surf Sports advised these would be charged out to all clubs who have had a major carnival, those being Queenscliff, Manly, Freshwater and Narrabeen.	Director of Surf Sports	3 rd March
1552	Finance & Admin	Director of Administration was advised Central Coast radio fee cannot be charged as they have not been using the facility, this income is to be	Info	n/a

		removed from the budget.		
1553	Finance & Admin	Director of Surf Sports noted the Interbranch levy has not been charged to clubs for a number of years.	Info	n/a
1554	Finance & Admin	Branch allocation money received from SLSNSW is a result of the raffles tickets being sold by SLSNSW.	Info	n/a
1555	Finance & Admin	Director of Administration noted the cost of running the Youth Camp is significant and Director should look at alternatives to reduce costs.	Director Youth & Membership	June 2009
1556	Finance & Admin	Director of Surf Sports advised the Branch championship host fee is only \$9000.	Info	n/a
1557	Finance & Admin	A full review of carnival entry costs is currently being done, a full report and recommendations will be presented at the Planning weekend,.	Info	n/a
1558	Finance & Admin	Director of Surf Sports advised the Navy at Garden Island may accommodate the gear container during the off season and use as a recruitment billboard.	Info	n/a
1559	Surf Sports	Director requested copy of budget be put on overhead projector at March BoM.	Manager	3 rd March
1560	Surf Sports	Director advised there was no meeting this month due to the State Championships. Director advised a very successful branch championships was held at Palm Beach and passed on his thanks to all BoSS members and officials who assisted. The carnival ran smoothly with minimal problems and thanks to Palm Beach who did an amazing job. Director noted official numbers from smaller clubs was still an issue, there were too few officials doing a lot of work throughout the championships. A number of newly trained officials do not seem to be working at these carnivals. Director will address two major issues next season: <ul style="list-style-type: none"> • Officials numbers • Program for next year 		
1561	Surf Sports	Director advised he is having a debrief this week for the OceanSeries with clubs who hosted this year.		
1562	Surf Sports	Discussion was had on how the Branch Championships could be improved as a main arena for our sponsors.	Director of Surf Sports. CEO	June 2009
1563	Surf Sports	Director Youth & Membership advised there was a number of blue and white tents which had been previously used for Nippers, Director requested these be located.	Surf Sports Co-ordinator	March 2009
1564	Surf Sports	Director advised there were a number of Coke patrol tents still being used, Coke logo needs to be removed from these and possibly replaced with Streets. It was felt a meeting prior to Branch Championships with the main sponsor would be beneficial.	Info	n/a
1565	CSurf Sports	Director of Surf Sports advised he thought joint clubs could host the Branch championships as it was too big for only one club.	Info	n/a
1566	Youth & Membership	Director advised the Junior Life Savers of the Year go to State camp tomorrow and wished them every success.	Info	n/a
1567	Youth & Membership	Nominations for the 2009 Youth Opportunities workshop close on 6 March. Suggestion was made to approach last year's JLS winners. This years winners to attend the MOC night, and feature in the annual report.	Info	n/a
1568	Youth & Membership	Discussion regarding email received from Illawarra Branch re: photographer being removed from their Branch championships, it was	Info	n/a

		noted the person in question has actually been barred by SLSNSW.		
1569	General	CEO advised Nester had set up a sampling stand at the Branch Championships. As their product competes with our sponsors product they were asked to move on..	Info	n/a
1570	Rescue Services	Director advised \$1 for \$1 grants which were to be available in January will be available within the next two weeks as advised by SLSNSW.	Info	n/a
1571	Rescue Services	Director advised he has had discussions with Sydney seaplanes who will do some shark spotting over the Northern Beaches during their regular flights over the weekend. If successful Branch may have to look at providing a radio to the service.	Info	n/a
1572	Rescue Services	Director discussed the possibility of running patrol photos in the Manly Daily as a storyline. Director could pick a patrol and Manly Daily could run story with photos with heading such as " who is looking after you when you are at the beach.	Info	n/a
1573	Rescue Services	CEO to obtain details from Central Coast regarding the community service levy. Director will bring up at the next Emergency Management meeting.	CEO	23 rd February
1574	General	The President noted that it had been brought to his attention that the minutes of 27 November 2007 were incorrect in relation to Item 646 matter 4. Rescission Motion was passed by the Branch Executive to amend the minutes accordingly.	Motion	Carried
1575	General	President advised Tony Burns has handed in resignation from all positions within Branch as he is moving interstate.	Info	n/a
1576	General	Planning weekend scheduled for 3 rd , 4 th & 5 th July, 4 th July is State IRB championships, possible change of date would be 26 th , 27 th , 28 th June – all Executive to advise preferred date asap.	All Executive	20 th February
1577	General	Discussion regarding 2020 implement weekend, which is scheduled for 16 th May at Warriewood SLSC, it is expected all clubs will send 2 members to participate a full agenda to be sent out to clubs	All Clubs	16 th May
1578	General	President advised the recommendation from previous meeting regarding Mayoral Ball is to change the date to coincide with the 50 th Anniversary of Branch, that being 1 st May 2010. The function will be a combined celebration with past and future directions. Another function will be organised for Branch business partners to showcase the benefits of their sponsorship.	Info	n/a
1579	General	President advised there would be two presentations at the March BoM ; one from Department of Gaming and Racing and a presentation on the Surf School	Info	n/a
1580	General	President advised discussions for SNB to hold 2013/14 National titles are being progressed. President asked Executive if Branch should have a representative at the Nationals in Perth this year to lobby for the 2013/14 event, Executive agreed President should represent and Branch to fund part of travelling expenses	Info	n/a
1581	General	Director of Surf Sports requested copy of the SLSNSW Executive minutes be sent to Freshwater President.	CEO	20 th February
1582	General	Director of Youth advised Maverick Marketing have a jumping castle available for Nippers carnival free of charge, this is only available on selected dates.	Info	n/a
1583	General	Director advised the Interbranch team get together was held last Friday at South Curl Curl SLSC, 16 members of the SNB team were selected	Info	n/a

		as part of the 55 member state team. President noted when he attended the Interbranch championships at Catherine Hill Bay, the atmosphere within the team was very positive.		
1584	General	CEO advised the Surf School/Duty Officer car has now been signwritten.	Info	n/a
1585	General	CEO advised he had received a proposal from SLSNSW regarding Pittwater lifeguards, half of the Pittwater clubs have accepted the terms. CEO is working on a formula to go to SLSNSW with.	Info	n/a
1586	General	CEO advised he had a meeting with Doug Menzies from the Spastic Centre last week; Surf School will run programs in the April school holidays. Additional April School Holidays programs will be advertised in the Manly Daily.	Info	n/a
1587	General	CEO presented a proposal for "Red & Yellow pages" which would be an online directory of services for a small fee which was aimed at club members who run small businesses. Executive agreed this would be a good service however would need to check the usage of "red & yellow". Directory would be promoted on website with a statistics package available.	CEO	June 2009
1588	General	Discussion from the last Sponsorship committee meeting agreed a part person should be employed to co-ordinate all sponsorship agreements, it was thought this person could co-ordinate services guide.	Info	n/a
1589	General	Warringah Council restructure, 218 committees reduced to 4, President and CEO attending different sessions, report to be advised following these meetings.	Info	n/a

Meeting Closed: 8.30pm