

**Surf Life Saving Sydney Northern Beaches**  
**Branch Executive Meeting June 16th, 2009**  
 Branch Office, Unit 2/5 Vuko Place, Warriewood, 2102

**ATTENDANCE**

Gordon Lang (President), David Murray (Deputy President), Phil Cullis (Director of Administration & Finance), Michael Wasley (Director of Education & Assessment), Ross Tester (Director Youth & Membership Services), Steve Faddy (Director of Rescue Services), Michael Bate (Director of Surf Sports)

**APOLOGIES**

Steve McInnes (Chief Executive Officer), Jen Huston (Manager), Alan Mason (Director of Sponsorship & Marketing) - Leave of Absence

**PREVIOUS MINUTES**

Branch Executive Minutes of May 19th 2009

Moved, seconded they be accepted as a true record – Carried

**MINUTES**

Item	Area	Discussion	Action	Date
1748		Discussion on BPAY	n/a	Info
1749	Youth & Membership	Discussion on Leadership Course, Director has spoken to a number of club presidents and will follow up for a recommendation.	Director Youth & Membership	July 21st
1750	Finance	Each director presented with revised budget for his area for 09/10. \$155,000 income shortfall to be reduced to zero - approximately 14% - so there is not a deficit budget. Directors looked at various areas which appeared to be in error; each director to analyse reports and report to Director of Finance within one week.	All Directors	23rd June
1751	President	Planning weekend agenda to be distributed within next day or so. The theme is "Adding Value to our Clubs and Members" All directors required to deliver a one hour presentation, subject on achievements so far and plans for future within the overall theme of what we can do for our clubs and members.	All Directors	27th June
1752	President	Club Presentation nights and AGMs are in progress, looking for Directors to fill any invitations, especially where there are date clashes and President cannot cover. Volunteers so far for upcoming presentation nights: Phil Cullis – Avalon Beach; Ross Tester – Dee Why	Info	n/a
1753	Rescue Services	Lifeguard issues: meeting coming up with SLSNSW shortly to resolve various issues with Pittwater.	Info	n/a
1754	Rescue Services	Patrol Hours: Director reported Warringah Council (Clinton Rose) wants Warringah Clubs to extend peak hours to end of February. Director following up with Warringah and Pittwater Clubs; Manly council has not raised issue yet. President reported issue raised by Narrabeen Beach president at last BOM and following letter. While the general agreement was that it was not SLSNSW' role to tell our clubs what their patrol hours would or should be, close examination of the branch constitution suggests that the Director of Rescue Services through consultation with the clubs via the Board of Lifesaving does have the authority to	Pittwater & Warringah Presidents	7 <sup>th</sup> July

		<p>nominate patrol hours for Sydney Northern Beaches clubs. If the clubs do not attend the Board of Lifesaving or those attending do not report the business of the Board of Lifesaving to their clubs, that is a club issue.</p> <p>Director reported that all club Directors of Lifesaving/Club Captains had been emailed the minutes of that meeting with a CC going to all Presidents and/or secretaries.</p> <p>To resolve the issue and finalise patrol hours, the President has called a meeting with Warringah and Pittwater Presidents at 7.00pm on the night of the July BOM – 7<sup>th</sup> July.</p>		
1755	Marketing & Sponsorship	<p>The Deputy President reported a meeting with Craig Susans regarding the new “front ends” to websites (Branch and Events). The reaction was highly favourable and the new sites would be presented to marketing committee Wednesday 18 June.</p> <p>Question was raised about intellectual property – Deputy President has ensured that IP remains the property of the branch.</p>	Info	n/a
1756	Deputy President	<p>Oceanseries website is ready to go live. The Executive approved the roll-out of the Ocean Series website changes, timetabled for three weeks time, once approved by the marketing committee.</p>	Info	n/a
1757	Deputy President	<p>Deputy President reported that the committee was currently costing all aspects for 50 Year Dinner. The venue had been booked and ideas for themes and entertainment were being formalised.</p>	Info	n/a
1758	Surf Sports	<p>Director will be discussing packages for Ocean Series and Swim Series with the new Marketing/PR person (Christine Hopton) as soon as possible.</p>	Info	n/a
1759	Surf Sports	<p>Painting of branch gear trailer will be commenced over the next two weeks. Will be calling for volunteers to help remove gear.</p>	Info	n/a
1760	Education & Assessment	<p>New Bronze Medallion manual will be available for the start of the new season – now includes Defib as part of the Bronze and both SRC and Bronze to have extra oxygen components.</p> <p>12 month’s grace will be allowed for changeover from old to new manuals – 2011 season assessments will be based on new manual only.</p>	Info	n/a
1761	Education & Assessment	<p>Assessors and Trainers training days will be held before the start of the season, with dates to be announced shortly. These will include demonstrations of what is required to bring all assessors and trainers up to date.</p>	Info	n/a
1762	Education & Assessment	<p>Trial online bronze assessment (held at North Steyne) went very well. Based on WA program, there is some terminology to be ironed out but overall received high level of support. Plan is to introduce this to NSW (and SNB) this year, hopefully before start of season. Currently reports from all states being presented to SLSA for approval. Director reported that a paper version will remain available but he</p>	Info	n/a

		believed it would be overwhelmingly supported in electronic form, particularly as it removes a huge workload from assessors and trainers as it is electronically marked.		
1763	Youth & Membership	Director reported a meeting with S Mulligan, I Crutch and A Stewart to look at development camps and other programs for the new season.	Info	n/a
1764	Youth & Membership	Director asked about ideas for moving some items from Admin and other areas into Member Services. Reported that this came from the recent SLSNSW Member Services conference where roles of MS directors was further refined with many directors not knowing their scope. Outcome was to look at their own branches and find functions which fall within member services.	Info	n/a
1765	Youth & Membership	Director reported that he was currently examining various functions in preparation of a report for the Executive Planning Seminar.	Info	n/a
1766	Youth & Membership	Patrol hours for water safety, officials, assessors, etc Director Surf Sports asked how do we account for hours for water safety personnel at carnivals. Director said that all water safety personnel were logged in book kept by water safety supervisor. The discussion also raised carnival officials, assessors, etc as SLSA rules allow their hours to be counted as patrol hours. It was up to the clubs as to whether they were counted in their figures. Director Surf Sports asked that a formal procedure be set up to record volunteer hours outside actual patrols so that the people undertaking other functions be acknowledged.	Info	n/a

Meeting Closed: 8.55pm