

Surf Life Saving Sydney Northern Beaches Inc.
Branch Executive Meeting June, 15th 2010
 Branch Office, Unit 9/1 Vuko Place, Warriewood, 2102

ATTENDANCE

Gordon Lang (President), David Murray (Deputy President), Phil Cullis (Director of Administration & Finance), Glenn Langley (Director Youth & Membership Services), Steve Faddy, (Director of Rescue Services), Michael Wasley (Director Education & Assessment), Ross Tester (Director Surf Sport), Steve McInnes (Chief Executive Officer), Jen Huston (Manager).

APOLOGIES

LEAVE OF ABSENCE

Alan Mason (Director of Sponsorship & Marketing)

PREVIOUS MINUTES

Branch Executive Minutes of May 18th 2010

Moved: Phil Cullis, seconded David Murray - Carried

Outstanding actions and Business Arising from Minutes – as per Attached Executive Report

MINUTES

Item	Area	Discussion	Action	Date
2523	General	President reminded Executive the planning conference would be held Friday 2 nd July until Sunday 4 th July, Friday evening dinner is the individuals cost and actual conference begins 9am Saturday morning. President advised there may be a tour of Wamberal surf club – anyone interested should advise CEO. Concept of the conference is to review the business plan and set three goals for each portfolio with Directors looking at what resources are required. New strategy plan to start from next year which will be actionable and trackable. Budget will be critical, and has been based on a surplus - anything within the budget is ok to spend following the normal procedures, anything outside need to be pre-approved beforehand, expenditure needs to match with cashflow available.	Info	n/a
2524	General	Preparing a Director's handbook which outlines responsibilities and how things should work between Director's and staff. Assistant directors should be involved – Assistant Directors are there to represent directors but they don't hold voting power.	Info	n/a
2525	Sponsorship	Deputy President advised he was focusing on the future of Oceanseries and looking at proposals for updates to the Branch websites.	Info	n/a
2526	Surf Sports	Draft water safety policy is not much of a change to what exists, received on 8 th June wanting a response by 11 th which was not possible. Insisting on 1 per 5 people water safety. Applications go through numerous bodies for approval. Director advised clarification is needed on what is classed as a special event. Need to provide figures on current events our Branch holds and to circulate to clubs. Need to clarify what ocean swims are classed as. Question was raised on what radio is needed at Boat carnivals. CEO to contact Chris Parker at SLSNSW for clarification. Surf Sports needs to review policies. Senior patrol should be on the beach if club holding a carnival.	CEO	6 th July
2527	Surf Sports	Update on Ocean Series. Canoeing Australia has approached SLSA about a national competition as part of a World Cup round, this may	Info	n/a

		affect numbers attending our events. Looking at introducing boats in Oceanseries. Surf Sports critical to future, need to ensure costs are managed to help fund branch.		
2528	Surf Sports	East Coast Surf Festival being organized again. Organizing committee made up of two representatives from four branches.	Info	n/a
2529	Surf Sports	Question asked re: application for Endurance championships, Director to confirm.	Director Surf Sports	6 th July
2530	Surf Sports	Price list for State, entry fees for all events have gone up. Officials kit prices have increased \$10. Late entry charges have had a huge increase.	Info	n/a
2531	Lifesaving	Question was asked if Item 2500 from BoM – had been done, need a counter proposal ASAP.	CEO	6 th July
2532		Warringah Council trialing a repeater at radio room September – May and extending lifeguard services. SLSNSW will be having a meeting on Friday which Director will be attending. Pittwater Council has asked for risk assessment for Warriewood Beach.	Info	n/a
2533	Education	State sending a list of incidents re: IRB incidents, doesn't appear to be many. Stats over past four years. Director noted incidents are more of a training issue than anything else. Director advised there would be a jetski induction at North Palm Beach, Freshwater and Mona Vale will also be attending. Currently there is around 30 jetski drivers, Director advised if the trained drivers have not done their hours they won't be getting their proficiency. Director advised there is a lot of good people coming through however there needs to be a commitment before they start training as the running costs are very high.	Info	n/a
2534	Education	Question was asked if there is a deadman switch for solo jetski operators, Director confirmed there was. Director advised the new Surfcom program actually tracks the jetskis.	Info	n/a
2535	Education	Director advised he was waiting on information from SLSNSW on GPS for skis, as he needs to insure it is compatible with Surfcom technology. President noted Directors should let him or CEO know if you cannot get info back from SLSNSW in a timely manner.	Info	n/a
2536	Education	Discussion was held on changes to Surfguard – in particular where they up to on being able to do a lock out on DOB field. Director advised any changes need to be a requested and approved.	Info	n/a
2537	Youth & Membership	Memo attached regarding Age & Masters Championships, Director to circulate to clubs for comment.	Director Youth & Membership	6 th July
2538	Surf Life saving School	Financial year ends June, MAA sponsorship uncertain for this year as cannot negotiate until July when the original contract has finished. Currently the Surf Life Saving School only running the weekly Stewart House program.	Info	n/a
2539	General	24 th July NSW Awards of Excellence, Branch normally takes a table, will put applications in and advise of booking at a later date.	Info	n/a
2540	General	Life Membership committee have suggested a couple of changes: <ol style="list-style-type: none"> 1. Applications only be accepted on the official form and must be supported by Surfguard report 2. Only elect a maximum of 5 per year 3. Nominated and rejected cannot reapply for 2 years <p>Issues between Club and Branch involvement., will do a review and then put it to the BoM. Standard of applications were really poor, very</p>	Info	n/a

		<p>little effort went into putting them together.</p> <ul style="list-style-type: none"> • Look at a template with essential criteria. • Applications didn't address questions asked. Mention at next BoM, if not on correct form, won't be considered. Members at Branch happy to assist. • Winners of Branch awards automatically go into SLSNSW awards. 		
2541	General	BoM discussion re Saxon Bird investigation, should be part of the SLSA process, letter, terms of reference are out.	Info	n/a
2542	General	SLSA notice of special general meeting, based around constitutional changes. Copy of report has gone out to clubs not to the Branch.	Info	n/a
2543	General	Bonds proposal to supply rash vests to Nippers free of charge has been agreed with SLSA.	Info	n/a

Meeting Closed: 8.20pm