

# Surf Life Saving Sydney Northern Beaches Branch Executive Meeting July 21<sup>st</sup>, 2009

Branch Office, Unit 2/5 Vuko Place, Warriewood, 2102

## ATTENDANCE

Gordon Lang (President), Phil Cullis (Director of Administration & Finance), Michael Bate (Director of Surf Sports), Michael Wasley (Director of Education & Assessment), Ross Tester (Director Youth & Membership Services), Steve Faddy (Director of Rescue Services), Steve McInnes (Chief Executive Officer), Jen Huston (Manager),

## APOLOGIES

David Murray (Deputy President), Alan Mason (Director of Sponsorship & Marketing) - Leave of Absence

## PREVIOUS MINUTES

Branch Executive Minutes of June 16th 2009

Moved, seconded they be accepted as a true record – Carried

## MINUTES

Item	Area	Discussion	Action	Date
1794	General	Following presentation given by Westpac at the last Board of Management meeting the Executive recommend all proceeds received by donations to Westpac will be split equally between 21 clubs.	Motion	Carried
1795	General	Discussion was had on the presentation give by Sponsor-ed at the last Board of Management meeting, a number of clubs were under the assumption sponsorship income comes from day one, this is not the case as Sponsor-ed require approximately 100 surf clubs nationally before sponsorship becomes effective. The program has already been rolled out to Victorian surf clubs	Info	n/a
1796	Business Plan	A review of the Branch Business Plan was conducted.	Info	n/a
1797	Surf Sports	Director advised Ritchie Lytham was in the process of doing an analysis on all the candidates who did their Level 1 officials course and why they haven't completed the requirements. This document will be ready for the next BoM, Director noted the main problems were the mentoring was wrong and 50% of the candidates did the course as part of their club quota or when their children were juniors and have now moved on.	Info	n/a
1798	Surf Sports	Director advised the new Oceanseries web-site is now live	Info	n/a
1799	Finance & Admin	Executive recommend invoices for capitation fees be sent out as soon as clubs have had their AGM and Branch has copies of Annual Report, this will help with Branch cash flow.	Info	n/a
1800	Finance & Admin	Final school figures will show a small profit for the year. 2008/09 has been a rebuilding year for the School and the budget shows a profitable 2009/2010.	Info	n/a
1801	Youth & Membership	Director advised Support Officer had put together a fabulous youth camp program which was well under budget, Director was checking some final details with SLSNSW and asked Executive for approval to run the camp. President advised it would be a good idea if members of the Executive could visit the camp program over the weekend.	Motion	Carried
1802	Youth & Membership	Director presented a copy of the Induction Passport which will be given to SRC and Bronze candidates,. As the cost of	Info	n/a

		printing the booklet is quite high Director would like to find a sponsor to cover the cost of the printing. Director advised there is another booklet available for Nippers.		
1803	Youth & Membership	Director advised the Support Officer has been sending out the Grants newsletter and pack every two weeks and this was very well received.	Info	n/a
1804	Youth & Membership	Director advised the Support Officer has put together a table of club membership fees, membership fees range from free to \$146. Average price is between \$50 - \$75, President asked if this table could be circulated to the Executive, President will include in presentation at September BoM	Director Youth & Membership	24 <sup>th</sup> July
1805	Youth & Membership	Safer surfclubs OH&S program will be delivered to Clubs before December.	Info	n/a
1806	Youth & Membership	Geoff Raper from Bilgola has been nominated for SLSA Leadership course.	Info	n/a
1807	Youth & Membership	Director noted Support Officer, Sally Mulligan was doing a tremendous job.	Info	n/a
1808	Lifesaving	General discussion on Branch working for clubs, Director produced a 25 page file of correspondence from clubs regarding patrol hours. Director noted that Branch has the responsibility to take a leadership or disciplinary role with clubs at different times.	Director of Rescue Services	Noted
1809	Lifesaving	Clubs needs to present a strong reason why they cannot meet the hours set by SLSNSW, Director will then put forward these reasons and discuss with SLSNSW.	Director of Rescue Services	ASAP
1810	Lifesaving	Director advised the After hours callout system was activated on Sunday because surfers were harassing a whale at Long Reef.	Info	n/a
1811	Lifesaving	Director advised there was no hard copy available of the Coastal drowning report which he helped put together with preliminary data. Sydney Northern Beaches was only Branch who didn't have a drowning.If report comes out as a hard copy it will prove to be a good marketing tool.	Info	n/a
1812	Lifesaving	Director advised he needed to formalise the hiring of jetskis. Jetskis are to be used for Branch sanctioned events. Anyone wanting to hire branch jetskis or any equipment for any function need to apply through the branch office, equipment will not be available if it clashes with any branch event. Hiring fee will be required up front and the user will be liable for any damages, hirer will also be required to nominate who the qualified operator will be. Director will formulate a contract to be used, included in this will be clause advised hirer that the ski may be called away in the case of an emergency.	Director Rescue Services	18 <sup>th</sup> July
1813	Lifesaving	Director advised there are currently eight people training as jetski operators	Info	n/a
1814	Surf Sports	Director advised there will be additional costs for updating Surficans database which need to be paid. It was agreed that the enhancements will bring significant savings in staff time.	Motion	carried

1815	General	President advised there are three members of Executive and the Support Officer attending the Branch Directors conference on 15 <sup>th</sup> and 16 <sup>th</sup> August	Info	n/a
1816	General	President advised there is a meeting with Warringah Council on Monday 27 <sup>th</sup> to discuss Beach Management and lifeguard issues.	Info	n/a
1817	General	President reminded all Executive the Branch AGM is 5 <sup>th</sup> August at Dee Why RSL	Info	n/a

Meeting Closed: 8.55pm