

**Surf Life Saving Sydney Northern Beaches**  
**Branch Executive Meeting August 18th, 2009**  
 Branch Office, Unit 2/5 Vuko Place, Warriewood, 2102

**ATTENDANCE**

Gordon Lang (President), Phil Cullis (Director of Administration & Finance), Michael Bate (Director of Surf Sports), Ross Tester (Director Youth & Membership Services), Steve Faddy (Director of Rescue Services), Steve McInnes (Chief Executive Officer), Jen Huston (Manager)

**APOLOGIES**

David Murray (Deputy President), Michael Wasley (Director of Education & Assessment), Alan Mason (Director of Sponsorship & Marketing) - Leave of Absence

**PREVIOUS MINUTES**

Branch Executive Minutes of July 21<sup>st</sup> 2009

Moved, seconded they be accepted as a true record – Carried

**MINUTES**

Item	Area	Discussion	Action	Date
1818	General	Business Plan to be reviewed next month	Info	n/a
1819	Sponsorship & Marketing	CEO gave update on Sponsorship: <ul style="list-style-type: none"> <li>• Thanked everyone for contribution to Annual report.</li> <li>• Stockland Balgowlah are sponsoring Week In Review for ten weeks and giving away a \$50 voucher each week for ten weeks.</li> <li>• Westpac Nipper bags - currently sourcing content, Director Surf Sports to supply contact names which may be useful.</li> <li>• Currently working on Warringah Mall proposal.</li> <li>• Assessor shirts will be given out without SNB logo however there will be a badge for each assessor which has SNB logo on it.</li> <li>• Sponsorship &amp; Marketing officer is forging good relationships with sponsors.</li> <li>• MAA surf smart courses are going well with over 10,000 primary school children booked, programs are now in their second week.</li> <li>• Manly Daily column has been resolved, currently Manly Daily have allotted two pages for SNB, regular Tuesday strip and editorial on Saturday. There is no problem acknowledging EnergyAustralia in either column. It was noted the Tuesday column will probably be phased out eventually.</li> <li>• Update with Maverick Marketing next week.</li> </ul>	Info	n/a
1820	Competition	Director of Surf Sports advised Oceanseries has gained momentum with entries flooding in. Currently talking with timing system company to discuss best system to use.	Info	n/a
1821	Competition	Director spoke on running Surf Camps in conjunction with the Surf Life Saving School. SLSA has run two very successful camps for the kids. Director proposed the camps be run by SNB BoSS and the Surf Life Saving School. Initial discussions with Bennett Boards are happy to be involved, Dee Why and Newport clubs will host the camps in the first and second weeks of holidays in January 2010. Would expect at least 120	Motion	Carried

		<p>kids and most likely 150 kids. Chris Allum, Alicia Miller and Kendrick Louis to be used as facilitators, camp if aimed at 12/13/14/15 year olds. All revenue would come back to SNB and SNB members and clubs would be used. Full budget to be prepared.</p> <p>Motion: Director Surf Sports seeking endorsement from Executive to run holiday camps in conjunction with Surf Lifesaving School.</p> <p>Note: Director advised the program would be ready to market in October, and then SLSA would be advised.</p>		
1822	Competition	<p>Discussion re financing the purchase of surf sports van, CEO to source best arrangement. Director advised signwriting wasn't budgeted but will need to be done.</p> <p>Motion: Proceed with lease of Surf Sports van</p>	Motion	Carried
1823	Education	<p>An ARC Assessors update was being held tonight at North Curl Curl and the Assessors update will be held at Newport on Sunday afternoon.</p>	Info	n/a
1824	Finance & Administration	<p>Director advised a Finance Committee meeting will be held on 8<sup>th</sup> September.</p>	Info	n/a
1825	Finance & Administration	<p>Director noted the high cost of photocopier costs, President requested copies of monthly usage as it may be cheaper to outsource.</p>	Manager	21st Aug
1826	Finance & Administration	<p>Director advised budget was on track even though it is currently running at a loss.</p> <p>Motion: Financials for Branch and school presented for approval.</p>	Motion	Carried
1827	Finance & Administration	<p>Director Rescue Service asked for clarification on Surf Rescue expenses to date.</p>	Manager	21 <sup>st</sup> Aug
1828	Finance & Administration	<p>Director of Surf Sports noted the need to look at replacing older jetskis next year.</p>		
1829	Youth & Membership	<p>Director advised the Youth camp scheduled for 26<sup>th</sup> September was going well with 55 children enrolled to date, closing date is next Friday and couple of clubs haven't subscribed as yet, can take a maximum of 80 people and it is expected to be full. Director invited Branch Executive to attend either on Saturday morning (26<sup>th</sup>) when everyone arrives or on the Sunday afternoon around when presentations are done at the end of the camp. Director advised there will be a leaders orientation day on Tuesday 22<sup>nd</sup> September.</p>	Info	n/a
1830	Youth & Membership	<p>Director advised Clubs had been enthusiastic about passports.</p>	Info	n/a
1831	Youth & Membership	<p>Director advised there will be three nights for Age manager training, Monday, Wednesday, Friday on the same week. Areas will be Manly to Freshwater, South Curl to South Narrabeen and Narrabeen to Avalon. Clubs can attend on any of the three nights. Further details to be advised</p>	Info	n/a
1832	Youth & Membership	<p>Director advised he had presented proposal to Collaroy Club for the Rookie Challenge carnival and was currently waiting on a response.</p>	Info	n/a
1833	Youth & Membership	<p>It was noted there was Club Life Membership awarded to three members at the South Curl Curl AGM one at Collaroy AGM and one at Bungan Beach AGM, list of these names to be obtained from club for President to send congratulatory letter.</p>	Manager	21st Aug

1834	Youth & Membership	Discussion regarding Nippers ad for registration which has been run every year, it was agreed a separate advertisement will be run in the Manly Daily promoting registration days and times at clubs.	Info	n/a
1835	Youth & Membership	Director advised he will organizing an informal get together to engage JAC and Junior Chairmen, these organizations need to feel part of clubs and Branch.	Info	n/a
1836	Rescue Services	Director advised all Life Saving Service agreements have now been sent out, however the three Manly clubs were only sent last Friday, Director has sent reminders to Mona and South Narrabeen and Warriewood is to be discussed further.	Info	n/a
1837	Rescue Services	Director advised he attended Lifesaving teleconference, it was advised patrol hours will be locked in for three years starting from next year. It was also noted a patrol needs to be on the beach when Nippers are in the water as some clubs start Nippers before Patrols are set up.	Info	n/a
1838	Rescue Services	Director advised the budget for TIPS needs to be reviewed to come up with additional funds for training. It was agreed Branch to fund the course for Trish Newton, Director will obtain copy of agenda and a Trish Newton to provide a report back at the BoM.	Info	n/a
1839	Rescue Services	Director advised the State Standard Operating Procedures will become SLSNSW bylaws.	Info	n/a
1840	Surf Life Saving School	CEO advised there were currently 10, 000 school children booked for MAA course	Info	n/a
1841	General	President advised he will be holding President dinners again however the first one will be held over until October, to ensure budget is maintained there will be two President dinners held and one JAC dinner held this season.	Info	n/a
1842	General	President noted the SRC award issue was raised at the Whale Beach AGM, issue has been forwarded to SLSA where a Committee has been formed to investigate.	Info	n/a
1843	General	President thanked Director Rescue Services for all the work on the Life Saving Agreements.	Info	n/a
1844	General	Pittwater Lifeguard issue with Mona Vale has been agreed to, presentation next week being held at Mona Vale SLSC	Info	n/a
1845	General	President advised there was a meeting next Wednesday with Rik Hart, Warringah Council.	Info	n/a
1846	General	Discussions on the State and Australia championships, there are separate applications for North Narrabeen and Narrabeen Beach. Meeting with Manly for a joint Manly submission to State.	Info	n/a
1847	General	President advised he has been invited to go on the Board of Westpac Helicopter service.	Info	n/a
1848	General	President advised there have been weekly meetings with Westpac and he spoke at the recent Westpac people's forum. Westpac is looking a numerous initiatives including helping clubs with reduced fees for banking, once a month a SLS day at Branch to raise funds, Club management seminars and sponsoring club info guide. Nov 27th Boardies day, Grant Hackett will be doing talks up and down peninsula, need to ensure any money raised goes to SNB and clubs . Also	Info	n/a

		looking at Club membership cards which would include, awards with membership number, be club branded, branch branded and Westpac branded.		
1849	General	Motion: Director of Finance and Administration proposed a vote of appreciation to the President and CEO for work done with Westpac and the results achieved so far.	Motion	Carried
1850	General	Executive discussed a club grievance issue and subsequent investigations and report. The Executive sought another opinion on the recommendations contained in the report.	Info	n/a
1851	General	MOC rules to be presented at Club Conference	Info	n/a
1852	General	Each Director to do a short presentation at Club Conference, this should focus on plans for the year, changes to awards, adding value to clubs.	All Directors	1 <sup>st</sup> Sept
1853	General	Discussion regarding patrol hours for beach officials being recognised.	Info	n/a
1854	General	Discussion re: planning for the replacement of older jet ski.	Info	n/a
1855	General	Director Surf Sports noted the first event is mid September and need to ensure sponsors have feathers/banners on show. Also need to have banners for SNB.	Sponsorship & Marketing	1 <sup>st</sup> Sept
1856	General	CEO advised a morning tea for Life Members was held this morning to help organise the 50 year anniversary dinner, this was well received by Life Members.	Info	n/a
1857	General	Online payment gateway underway for Oceanseries.	Info	n/a
1858	General	Director's weekend – very positive, however more representation would have been good Interaction with other branches was beneficial.	Info	n/a

Meeting Closed: 9.07pm