

**Surf Life Saving Sydney Northern Beaches**

**Branch Executive Meeting September 22nd, 2009**

Branch Office, Unit 2/5 Vuko Place, Warriewood, 2102

**ATTENDANCE**

Gordon Lang (President), Phil Cullis (Director of Administration & Finance), David Murray (Deputy President), Michael Wasley (Director of Education & Assessment), Michael Bate (Director of Surf Sports), Ross Tester (Director Youth & Membership Services), Steve Faddy (Director of Rescue Services), Steve McInnes (Chief Executive Officer), Jen Huston (Manager)

**APOLOGIES**

Alan Mason (Director of Sponsorship & Marketing) - Leave of Absence

**PREVIOUS MINUTES**

Branch Executive Minutes of August 18<sup>th</sup>, 2009

Moved, seconded they be accepted as a true record – Carried

**MINUTES**

Item	Area	Discussion	Action	Date
1968	Sponsorship	<p>Deputy President advised a sponsorship committee meeting was held last night, points to note:</p> <ul style="list-style-type: none"> <li>• Ticket price for 50 Year Dinner was approved @ \$150, Sponsorship co-ordinator will contact Novotel regarding discounts for the event.</li> <li>• 14 clubs are taking the new Coke fridges</li> <li>• Maverick Marketing advised they were very happy with Sponsorship &amp; Marketing co-ordinator's role.</li> <li>• Looking at Rescue Services budget to see where sponsorship dollars can assist. Sponsorship has been obtained for OceanSeries and Surf Sports, now looking at Rescue Services.</li> <li>• Deputy President noted Sponsorship &amp; Marketing Co-ordinator was doing a great job.</li> <li>• Looking for new sponsor for beach furniture there have offers from potential sponsors however they conflict with existing sponsors.</li> <li>• Potential sponsor for uniforms, initial discussions they advised they understand not all clubs could use their logo due to existing sponsors, further details to be advised.</li> <li>• Need to ensure the Westpac Nipper bags are distributed efficiently, a letter Presidents to ensure they go to juniors.</li> <li>• Minutes from meeting to distributed to Executive</li> </ul>	Info	n/a
1969	Surf Sports	<p>Director advised the Gear Container repaint is finished and the container will be taken to Terrey Hills on short term basis, Need to organize new premises to house the container. Director noted sponsor logos need to be obtained urgently for the container.</p>	Sponsorship & Co-Ordinator	30 Sept
1970	Surf Sports	<p>Director advised the first round of the OceanSeries was held last week, new sponsor, Bing Lee was very happy. Negative comments on opposition website were noted. Director advised he had been approached by SLSQLD and Hunter Branch to buy IP for the ski series. Discussion on where the series goes from here.</p> <p>Director requested the nett figure from Oceanseries last year.</p>	Director Surf Sports, CEO, Director Finance & Admin, President	7 <sup>th</sup> October

		Action: Figures from last two years and forecast for this year to enable a value to be set. A complete business plan needs to be prepared within 2 weeks, presentation partly done by Maverick Marketing		
1971	Surf Sports	President advised that following the Pittwater Council meeting Pittwater council have given their support for State Championships, \$20,000 in cash and support in kind.	Info	n/a
1972	Surf Sports	Discussion was raised on State Carnival entry system which is being offered to all clubs free of charge. As yet Branch has not been able to trial so unsure what the capability is. Director Rescue Services noted a new Surfcom system had been put in place which works quite well.	Info	n/a
1973	Surf Sports	Question was raised regarding timing of Branch championships and why Boats and Open events were on the same day as Whale Beach Big Swim, Director advised he has had to fit in around State and National titles which have been brought forward.	Info	n/a
1974	Education	Director advised most assessors updates had been held and went very well. Director expressed special thanks to Sandy Menzies for all her work.	Info	n/a
1975	Education	Director advised new Bronze manual had been released, there is now no written paper and no workbook..	Info	n/a
1976	Youth & Membership	Leadership camps, all close in a week . We should confirm selection, Branch needs to nominate people if no nominations from Clubs. Support Officer to go through Junior Life Savers from past six years and determine people suitable to , a number of Club Captains should also be looked at for nomination – Branch should nominate a total of four people and prioritise the applications	Director Youth & Membership, Support Officer	2 <sup>nd</sup> October
1977	Finance & Admin	Finance Committee met last week with main focus being on finance for new building. Motion raised and carried at the finance meeting to be ratified by Executive: Approve finance committee to move forward with the purchase of a building with up to 50% borrowing and use up \$450,000 from Branch funds. Motion: Motion from finance committee be ratified. Carried Motion: Finance committee be called Finance and Building Committee. Carried	Motion Motion	Carried Carried
1978	Finance & Admin	Director presented financials for approved and noted the Profit and loss looking better than expected however this was due to due to timing, it was further noted Surf Life Saving School had been invoiced twice – this to be rectified. Motion: Accept financial reports presented.	Manager Motion	24 <sup>th</sup> Sept Carried
1979	Finance & Admin	Surf School Financials were presented for approval Motion: Accept financial reports presented Surf school meeting notes to be distributed to Executive.	Motion Manager	Carried 24 <sup>th</sup> Sept
1980	Youth & Membership	Director advised the Nippers registration ad appearing three times in Manly Daily. Director to ask clubs for Nipper registration numbers.	Director Youth & Membership	6 <sup>th</sup> October
1981	Youth & Membership	Director advised Age manager training has been scheduled for three nights in October, resources will be the same as last years resources. Course have been set at Northern, Central	Info	n/a

		and Southern clubs, however clubs can attend any night which suits.		
1982	Youth & Membership	Director acknowledged the incredible work Sally Mulligan has done in organizing the Junior camp, she has organized plenty of giveaways and local celebrities to attend the camp. All Directors are invited to attend BBQ lunch on either Saturday or Sunday. CEO advised Executive that all Leaders and supervisors were required to sign a Code of Conduct form, as the camp was drug & alcohol free event.	Info	n/a
1983	Youth & Membership	A number of dinners will be scheduled throughout the season, 2 Presidents dinners and one JAC dinner, it was decided the first dinner will be JAC, Director to co-ordinate dates with CEO and send out email with plenty of advance notice.	Director Youth & Membership	6 <sup>th</sup> October
1984	Youth & Membership	Discussion was had on upcoming AusSwim awards, nominations have been extended until Friday, Director Youth and Membership to co-ordinate nominations.	Director Youth & Membership	25 <sup>th</sup> Sept
1985	Youth & Membership	Membership cards, need to go back to Westpac on Friday with what details we want on the card, Director Youth & Membership would like cards be barcoded as this would make will make it easy to register officials on beach. Complete concept needs to be presented to BoM to be accepted initially, secondly Westpac needs to agree, 3 <sup>rd</sup> the business rules need to be finalised - what goes on cards, when is it upgraded. Director Youth & Membership & Deputy President work on business rules with two week deadline.	Director Youth & Membership, Deputy President	6 <sup>th</sup> October
1986	Rescue Services	Director advised the RWC service from Mona Vale beach should be ready to start at the beginning of the season however there is an Issue getting ski off beach. Director requested approval to order special trailer costing approx \$2600, Executive agreed to this purchase. Director further advised Freshwater RWC service is ready to go, this will give complete coverage for 21 Clubs	Director Rescue Services	2 <sup>nd</sup> Oct
1987	Rescue Services	Director advised he had received a copy of the RWC Loan agreement received from State, Director has redone for Branch/Clubs usage. Director to circulate to Executive.	Director Rescue Services	25 <sup>th</sup> Sept
1986	Rescue Services	Director requested budget to help towards paying for qualifications for regular RWC operators, Director to provide list of pre-requisites and costs, Director of Education will contact SLSNSW re: special rate.	Director Rescue Service, Director Education	6 <sup>th</sup> Oct
1987	Rescue Services	Director advised he would be on leave from 20 <sup>th</sup> – 30 <sup>th</sup> November, his Deputy Director will attend Executive Meeting held during this time. It was noted Deputy Directors can attend Executive meetings at the request of the Director however they are not entitled to vote.	Info	n/a
1988	Rescue Services	President thanked Director Rescue Service for all the work done to get Life Saving Agreements signed.	Info	n/a
1989	General Business	President advised discussions were ongoing with Warringah Council regarding facilities and beach management .	Info	n/a
1990	General Business	President advised Pittwater Council had agreed to support the Warringah bid for State titles. Harvey Rose was appointed new	Info	n/a

		Mayor at recent Council Meeting, President also thanked Tracey Lake for his work with these bids.		
1991	General Business	President and CEO advised they had good meeting with Manly Council today.	Info	n/a
1992	General Business	President advised he had been appointed to the Helicopter Board.	Info	n/a
1993	General Business	CEO advised it had been proposed the Warringah Deed of Agreement would be the same as last year with different hours, CEO is currently waiting on the document to be sent.	Info	n/a
1994	General Business	Director Surf Sports thanked all staff and clubs for supporting golf day, waiting on final accounts but it is thought numbers for up on last year. Thanks also to Bob Langbein and Bayview Golf Club for organization.	Info	n/a
1995	General Business	Director Education and Director Surf Sports noted they were getting great numbers for Surf Sports and Education meetings on Thursday.	Info	n/a
1996	General Business	Director of Surf Sports noted the NSW talented athlete squad and High Performance squads will be announced tomorrow	Info	n/a
1997	General Business	Director of Surf Sports noted new information regarding Oceanswims insurance had been sent email regarding this to be circulate tomorrow.	Manager	23 <sup>rd</sup> Sept
1998	General Business	Discussion on insurance for club run events. Need to review all risk assessments sent through to ensure they comply and are actually club events	Surf Sports Co-Ordinator	23 <sup>rd</sup> Sept
1999	General Business	Executive advised the Greivance issue (Item 1850) had escalated to SLSNSW at request of the Club, Branch is awaiting response from SLSNSW.	Info	n/a

Meeting Closed: 8.30pm