



# Application for National Medal

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## Overview

The National Medal was established by the Commonwealth of Australia in 1975 as one of the original elements of the distinctive Australian system of honours and awards. The medal recognises long service in organisations that protect life and property at some risk to their members. The National Medal is available to Surf Life Saving Australia volunteers and employees who have eligible and proficient service with **a minimum of 30 hours each year for a minimum period of 16 years.**

## Nomination Guidelines

- This application may be lodged by either the member, or the member's current club/service. All details must be checked and endorsed by a designated senior club officer
- Information can be found at the National Medal website  
**[http://www.itsanhonour.gov.au/honours/awards/medals/national\\_medal.cfm](http://www.itsanhonour.gov.au/honours/awards/medals/national_medal.cfm)**
- A **DUPLICATE** copy should be retained by the applicant or club and the **ORIGINAL** forwarded to your state centre (Branches in NSW) then direct to SLSA
- Please print clearly

## Contact

Further enquiries, reference and eligibility for National Medal, may be referred to state offices or by contacting SLSA. Please refer all enquiries to the Learning and Development Assistant via email on [officereception@slsa.asn.au](mailto:officereception@slsa.asn.au) or phone (02) 9215 8000. Further enquiries, reference and eligibility for National Medal, may be referred to state offices or by contacting SLSA.

Applications are to be submitted to the State Centre (Branch in NSW and QLD) once approved by the lifesaving club. The application should be forwarded to SLSA upon approval from the State/Territory Centre. SLSA will complete a list twice a year for submission to Government House. Timeframe for processing by the Government is anticipated to be 6-8 weeks.

## Final date for National Medal applications is 25 March & 23 August each year

Sufficient time should be given for the application form to be endorsed by the Branch/State Centre prior to forwarding to SLSA for processing. Please ensure that the following has been correctly completed (incorrect information will result in return of applications):

- Bronze Medallion number
- Total Service Period



- Qualifying Service Period
- Details of each year's service
- Signed declaration and authorisation

## **Eligibility**

This award recognises the long service (minimum 16 years) of members/employees of SLSA as:

- Rescue Helicopter Pilots
- Rescue Helicopter Aircrew
- Jet/Offshore Rescue Boat Skippers
- Jet/Offshore Rescue Boat Drivers
- Jet/Offshore Rescue Boat Crew
- Operational Members of Emergency Response Groups
- Patrol members
- Lifeguards (paid)

*Patrol Members* for the purposes of approval will be active members (including Reserve Active and Long Service) and lifeguards of Surf Life Saving Australia who:

- i. Meet the requirements of the annual proficiency test for SLSA Bronze Medallion for each year of eligible service; and
- ii. Have completed the minimum rostered beach patrol hours / lifeguarding for each year of service or as a minimum 30 hours in each year of service.

Service by a member of SLSA as a Cadet member or Junior Activities member will not be recognised as eligible service for the medal.

Years of service in another approved organisation may be aggregated with service to SLSA in line with the medal guidelines.

## **Classifications**

A person who has been awarded the National Medal may be awarded a clasp to the Medal for each 10-year period of service beyond the original 16 years.

## **Privacy**

Personal details collected by Surf Life Saving Australia are for the purpose of assessing the applicant's eligibility for the National Medal. With the exception of government agencies involved in administering the award the personal information will not be disclosed to other parties. You have the right to access the information held by Surf Life Saving Australia.



## Application for National Medal

### Application on Behalf of:

First & Middle Name
_____
Surname
_____
Member ID (if applicable):
Male / Female
Date of Birth:
Deceased - Y / N
Name & Address where the award and correspondence is to be sent:
_____
_____
_____
Point of Contact (Nominating Party):
Email Address (Nominating Party):
Phone Number (Nominating Party):

### Prerequisite Awards for Commencement of Service

Bronze Medallion (Please tick)	Other Eligible Award: (Please specify)
Club where the member gained this award:	Club where the member gained this award:
Date:	Date:
Number (if known):	Number (if known):

### Declaration and authorisation to disclose information

I declare that the details I have given on this form are complete and correct.

I authorise the disclosure of any information provided in this application to the Australian Honours and Awards Secretariat involved in the administrative procedures for this award. This includes the provision of your full name and the name of the club to be included in the Australian honours list.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_



Only include years that proficiency was current and form part of eligible service.

A **minimum of 30 hours per season** must also have been achieved.

Qualifying Service Period Day and Month must be the same from commencement of eligible service to the last day of eligible service.

**Total Service Period from:**     /     /     to     /     /     **(EXAMPLE: 20/10/1986 to 30/04/2003)**

**Qualifying Service Period:**     /     /     to     /     /     **(EXAMPLE: 20/10/1986 to 20/10/2001)**

Service:						Other Service:					
Cumulative years	Service at:	Season	Membership Category	Prof Y/N	Patrol Hours	Cumulative years	Service at:	Season	Membership Category	Prof Y/N	Patrol Hours
		75/76						75/76			
		76/77						76/77			
		77/78						77/78			
		78/79						78/79			
		79/80						79/80			
		80/81						80/81			
		81/82						81/82			
		82/83						82/83			
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		96/97						96/97			
		97/98						97/98			
		98/99						98/99			
		99/00						99/00			
		00/01						00/01			
		01/02						01/02			
		02/03						02/03			
		03/04						03/04			

Cumulative years	Service at:	Season	Membership Category	Prof Y/N	Patrol Hours	Cumulative years	Service at:	Season	Membership Category	Prof Y/N	Patrol Hours
		04/05						04/05			
		05/06						05/06			
		06/07						06/07			
		07/08						07/08			
		08/09						08/09			
		09/10						09/10			
		10/11						10/11			
		11/12						11/12			
		12/13						12/13			
		13/14						13/14			
		14/15						14/15			
		15/16						15/16			
		16/17						16/17			
		17/18						17/18			
		18/19						18/19			



### Club or Service Endorsement

I hereby declare that the above information is correct and that the applicant has completed the patrol/ employment obligations during the years as shown. Further, I have been authorised to endorse this application for National Medal, which has been endorsed at a club/service meeting on the date shown below.

Applicants current club or service:	Name, position & signature of club/service contact:	Club/service meeting date:
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### Applicant Endorsement

**(NSW Clubs are to gain Branch endorsement. Branch to send direct to SLSA)**

State (or Branch in NSW)	Name, position & signature of state/branch contact:	Bronze Medallion or other eligible award – date attained checked:
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## FAQS

### If I hold a radio operator's award or first aid award am I eligible?

No. While all members contribute valuably to the organisation, the criteria for the medal stipulate that members must conduct activities in the organisation's primary function, and that this function will be in the area where members are exposed to risk in the course of performing that primary function. This has been defined for the purpose of the medal as listed above (see eligible service).

### Do I have to have 100% patrol attendance to be eligible?

No. However, patrol members must have completed a minimum of 30 hours patrolling in each season of eligible service, and have met minimum requirements (patrol obligations) as set by individual clubs and /or states which may exceed this minimum requirement. Lifeguards must have worked on the beach for a minimum of 30 hours in each season of eligible service.

### How do the proficiency requirements affect my application?

For beach patrolling activities you must have completed a proficiency test for the Bronze Medallion during each year of eligible service. Lifeguards will also need to have completed the proficiency test equivalent to the Bronze Medallion for each year of eligible service

### Can I combine service from one patrol service group to another?

Yes. If for example, you complete beach patrols as a "patrol member" (as described above) and Jet Rescue Boat patrols, you can combine service hours in both categories, e.g. you may have completed 15 hours on beach patrol and 15 hours on JRB patrols, these hours can be aggregated. You may only count each calendar year as service despite completing activities in numerous activities, e.g. you cannot count 30 hours in beach patrol and 30 hours in Support Service patrols in the one year as two years of service.

### If I'm a lifeguard supervisor or emergency co-ordinator, am I eligible to make an application?

You must have engaged in the organisation's "primary function" to be eligible. For example; a lifeguard supervisor whose duties are largely administrative will not be eligible. An emergency co-ordinator who attends rescues to co-ordinate the use of services (via radio etc.) will not be eligible. If however, the lifeguard supervisor or emergency co-ordinator is actively involved in on-beach activities (and exposed to risk by taking part in rescues etc.) as part of their role, and this is conducted in each year of eligible service, an application may be made.

### Can I claim service prior to 18 September 1986?

Yes. An award of the Medal may be made only by the Governor- General and only if:

(a) the person has given eligible service as a member of an approved organisation (or more than 1 approved organisation), for a period determined in accordance with regulation 18, that comprises:

- (i) a single period of 15 years; or
- (ii) periods that, in total, amount to 15 years; and

(b) at least 1 day of that eligible service was given:

**(i) on, or after, 14 February 1975; and**

**(ii) on, or after, the approval date of that approved organisation (or at least 1 of those approved organisations); and**

(c) a recommendation has been made for the award in accordance with regulation 16.