



# SLSA Rewards and Recognition Framework

February 2019



# Contents

<b>Reward and Recognition Framework</b>	<b>3</b>
Purpose .....	3
Award Summaries .....	3
Nomination Forms .....	3
Submission .....	3
Endorsement.....	4
Presentation .....	4
<b>Recognition Award Matrix</b>	<b>4</b>
<b>Meritorious Awards</b>	<b>5</b>
<b>Surf Life Saving Australia Hall of Fame</b>	<b>7</b>
<b>Surf Life Saving Australia Honours</b>	<b>9</b>
<b>Surf Lifesaver of the Year &amp; Youth Surf Lifesaver of the Year</b>	<b>11-12</b>
<b>Volunteer of the Year</b>	<b>13</b>
<b>Club of the Year</b>	<b>15</b>
<b>Lifeguard of the Year</b>	<b>17</b>
<b>Athlete of the Year (Open and Youth categories)</b>	<b>18</b>
<b>Coach of the Year</b>	<b>19</b>
<b>Official of the Year</b>	<b>21</b>
<b>Trainer of the Year</b>	<b>22</b>
<b>Assessor of the Year</b>	<b>23</b>
<b>Community Education Program of the Year</b>	<b>24</b>
<b>National Innovation Award</b>	<b>25</b>
<b>Rescue of the Month</b>	<b>26-27</b>
<b>ILS Citation</b>	<b>28</b>
<b>Officiating, Coaching and Age Manager Service Certificates</b>	<b>29</b>
<b>Training and Facilitating Service Certificates</b>	<b>30</b>
<b>Long Service Award</b>	<b>31</b>
<b>National Patrol Service Award</b>	<b>32-33</b>
<b>National Medal</b>	<b>34</b>
<b>The Order of Surf Life Saving</b>	<b>35</b>

# Reward and Recognition Framework

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## Purpose

The purpose of the Reward and Recognition framework is to provide a clear and sound understanding of Surf Life Saving Australia's (SLSA) Reward and Recognition processes.

This framework will be used to:

- increase the awareness of available recognition awards
- outline the requirements and criteria of awards
- clearly understand the application processes and due dates
- provide concise award information and presentation details
- direct members to nomination forms.

## Award Summaries

The framework outlines each award and provides a detailed description of the award, the selection criteria, due dates, judging panel, presentation and nomination forms.

## Nomination Forms

All nomination forms can be found within the SLSA Members Area Library under Document Library, Governance/Policies, section. Please send Nomination Forms to SLSA Head Office via email at [officereception@slsa.asn.au](mailto:officereception@slsa.asn.au).

As of February 2016, Service awards and National Medal forms can be submitted electronically through the Members Area, My Form page.

Nomination forms must contain the following to be considered:

- typed and accurate information as requested
- selection criteria addressed
- nomination form has been verified for accuracy by Club, Branch and State
- all supporting documents (Photo, Incident report, Surfguard print out etc.) are attached to the nomination form
- nomination form has been submitted by due date.

## Award Dates

Each award has a specific due date to align with internal events and comply with external schedules. Due dates have been selected to ensure nominations are submitted and progressed through SLS Branch, state/territory centres and onto National before the cut off date.

- SLS branch and SLS state/territory centres will set their own due dates for their specific awards.
- Awards with on going due dates allow for nominations to be submitted any time throughout the year.

## Submission

All nominations submitted to SLSA must be endorsed by club, SLS branch (NSW and QLD only) and state/territory centre. Personal details within the nomination form will be kept confidential.

SLSA may use the information from the nomination to promote the award and recognise the winners utilising various media platforms.

## Endorsement

The endorsement process for all nominations requires club, branch (NSW and QLD only) and SLS state/territory officials to verify the accuracy of the information provided in the application. This document covers only those awards which are issued by SLSA. There are many other reward and recognition awards issued at a state level, and for further information on these you should contact your SLS state/territory centre. [sls.com.au/state-centres](https://sls.com.au/state-centres)

## Presentation

SLSA annually present an *Awards of Excellence* function to recognise and reward members who have made an outstanding contribution to the delivery and development of surf lifesaving activities across nine areas.

The *Awards of Excellence* is inclusive to all members and the public to attend, as the night is about recognising achievements and acknowledging the members for their contribution and commitment to the communities in which they live. Their efforts reflect Surf Life Saving's (SLS) position as a vital rescue and emergency service and how their actions position the movement as a valued and beloved organisation to the wider community.

Awards not presented on this night will be awarded at appropriate forums.

## Recognition Award Matrix

### Matrix

The Matrix below outlines all the available SLSA awards and provides the circulation and closing dates for the awards.

Award Name	Acknowledgement	Date of Circulation	Closing Date
Meritorious Awards	Certificate plus bronze/silver/gold medallion relevant to some instances	Ongoing	August
Hall of Fame	Certificate and trophy	December	Ongoing
Honours Awards	Certificate, pin and name badge	December	Ongoing
Surf Lifesaver of the Year	Trophy	December	August
Volunteer of the Year	Trophy	December	August
Club of the Year	Trophy	December	August
Lifeguard of the Year	Trophy	December	August
Athlete of the Year (youth and open categories)	Trophy	December	August
Coach of the Year	Trophy	December	August
Official of the Year	Trophy	December	August
Trainer of the Year	Trophy	December	August
Assessor of the Year	Trophy	December	August
Community Education Program of the Year	Trophy	December	August
National Innovation Award	Trophy	December	August
Rescue of the Month	Medallion and certificate	Ongoing	Ongoing
ILS Citation	Certificate	Ongoing	Ongoing
Long Service Award	Certificate and pin	Ongoing	Ongoing
National Patrol Service Award	Certificate and pin	Ongoing	Ongoing
Assessing, Officiating, Coaching and Age Manager Service Certificate	Certificate	Ongoing	Ongoing
National Medal	Medallion	Ongoing	March and August
The Order of Surf Life Saving	Certificate	Ongoing	Ongoing

## Meritorious Awards

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Meritorious awards are awarded to affiliated clubs and/or their members and/or the public for outstanding deeds of bravery performed during lifesaving operations of SLSA (during and outside of designated patrol hours).

**Essential Criteria** - please supply a printout from SurfGuard.

The following documents are required with each nomination:

- the completed application for the meritorious award
- please attach all additional information if the space provided within the forms is not sufficient
- the *SLSA Incident Report Form*, copy of the incident report log and a copy of the patrol log (where applicable)
- other supporting statements - police, ambulance and/or witness statements
- information or reports of rescues are also welcome from media agencies.

### Meritorious Awards – Individual

**a. Silver Medallion**

Very high level of risk to rescuer combined with optimal application of skills and supporting systems. Outcome for patient/s without rescue attempt = Definite fatality.

**b. Bronze Medallion**

High level of risk to rescuer combined with very good application of skills and supporting systems. Outcome for patient/s without rescue attempt = High chance of fatality.

**c. Certificate of Merit**

Moderate level of risk to rescuer combined with good application of skills and supporting systems. Outcome for patient/s without rescue attempt = Serious injury/possibility of fatality.

### Meritorious Awards – Group or Club

- a. Certificate of Merit with Silver Medallion inset
- b. Certificate of Merit with Bronze Medallion inset
- c. Certificate of Merit

The group or club award is issued for rescues of exceptional merit in which a group of members are involved and where no individuals can be singled out for an award.

### Commendation

Commendations recognise outstanding team work, rescue skills, rescue management, individual displays of initiative and resourcefulness and well conducted rescue activities (e.g. first aid, resuscitation, IRB rescues, board and tube rescues etc.) by members of SLSA. This recognition award includes rescues or application of lifesaving skills by club members in exceptional circumstances on or off the beach, e.g. resuscitation of a person struck by lightning.

This award is presented to lifesavers involved in exceptional rescues. After consideration, a Commendation may be awarded to an individual or group, club or service.

**Note:** Rescues can occur at any time - on and off duty and at any location.

**Award prize:**

Certificate or Medallion

**Award sponsor:**

SLSA

**Presentation of award:**

SLSA Awards of Excellence

**Date of circulation:**

Ongoing

**Closing date:**

Ongoing

**Judging panel:**

SLSA Meritorious Awards Committee

# Surf Life Saving Australia Hall of Fame

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The SLSA Hall of Fame is an integral part of recognising the achievements and efforts of members in the SLS movement. Hall of Fame permanently displays, commemorates and recognises members and teams who have achieved outstanding accomplishments and exceptional contributions to the development of SLS in Australia.

**Essential criteria** - *please supply a printout from SurfGuard.*

All nomination forms should be accompanied by the following supporting materials:

- a photograph of the nominee
- a conclusive history of the nominee (maximum of two pages)
- displayed exceptional service to surf lifesaving in the specific category
- achieved outstanding individual or team accomplishments which sets the individual or team apart from other surf lifesavers or teams
- displayed sustained excellence over a long period of time to the category for which they are nominated
- endorsement by the club and sent to SLSA.

## Selection Criteria

Each award is allocated under the following categories:

### 1. Surf Lifesaving

This category recognises those who have been involved in all facets of surf lifesaving operations. Examples are active patrolling, training, assessment, rescue services and the general support activities involved in beach patrols, search and rescue and surveillance.

### 2. Surf Lifesaving — Administration

This category recognises those involved in the purely administrative aspects of surf lifesaving. Examples are, but not limited to, club secretaries and treasurers. This category also includes surf sports officials.

### 3. Surf Lifesaving — Sport

This category recognises those who have excelled in lifesaving sports and/or the coaching and training associated with lifesaving sports.

Only current or past individual members of SLSA are eligible for induction into the SLSA Hall of Fame (Note: that nominations may be for eligible individual members or for teams of eligible members). Nominations not endorsed may only be re-submitted for consideration after a period of two (2) years. Nominations being resubmitted should be enhanced in order to meet the standard of the award.

Nominations may only be for one category, however, evidence supporting the nomination covering activities relevant to other categories should be provided and will be taken into consideration. It is important that the complete career of the nominee is put forward to allow for a total assessment. Nominees are to be in good standing with SLSA.

**\*For full criteria details and interpretative guidelines please refer to the SLSA Members Area, Document Library; Governance/Policies.**

## Award prize:

Certificate, trophy, inducted into the SLSA Hall of Fame

Inducted into the SLSA Hall of Fame

**Award sponsor:**

SLSA

**Presentation of award:**

SLSA Awards of Excellence

**Date of circulation:**

Ongoing

**Closing date:**

Ongoing

**Judging panel:**

SLSA Hall of Fame Committee



# Surf Life Saving Australia Honours

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The SLSA Honours System recognises those individual members whose volunteering has rendered a distinguished, sustained and conspicuous service to SLSA over a period of at least 20 years.

## Nomination Guidelines

The following nomination guidelines shall be followed for SLSA Honours Awards:

- Candidates are to be nominated using the appropriate form by the President or two (2) members of SLSA.
- Upon confirmation, nominations by the club are to be forwarded to SLSA.

Nominations are to be sent to SLSA.

## Judging Process

- The appropriately authorised SLSA panel will review nominations for SLSA Honours.
- The Panel will provide a recommendation based on the information presented to the SLSA Board.
- Any member awarded an SLSA Honour will be recorded in the minutes of the relevant board meeting.
- Formal acknowledgement of recipients of SLSA Honours will be announced by the president.
- Unsuccessful Nominations for SLSA Honours may be re-nominated for consideration after two (2) years.

## How to Nominate

- The nomination must establish and argue the case for the Honours Award envisioned by the proposer and seconder.
- The proposer is to summarise the nominee's personal achievements that have impacted on SLSA and/or Surf Lifesaving in Australia.
- It is important that the nomination is specific to the nature of the individual's achievements apart from that of a group.
- The nomination should provide substantive evidence to support the claims.
- Authoritative sources should be used to validate claims.

**Note:** A list of roles that an individual has held is insufficient in demonstrating the significance of that individual's service. SLSA may return a nomination to the proposer for further details if it feels that a lack of detail may be prejudicial for the nominee.

### Interpretive Criteria for SLSA Honours Awards

Recognition Award	Interpretative Criteria	Interpretative Questions
<p><b>Life Membership</b></p> <p>“...<u>distinguished</u> voluntary service ...20 years ...both <u>sustained</u>...and provide a <u>conspicuous contribution</u>”</p> <p><i>The <b>point of distinction</b> to this recognition award is <b>the distinguished nature of their contribution</b> over at least 20 years that <b>sets them apart from other significant service by other members.</b></i></p>	<p>A SLSA Life Member:</p> <ul style="list-style-type: none"> <li>• Will have maintained a sustained level of conspicuous service at a level that brings distinction to that service.</li> <li>• Will have made an individual contribution that can be classified as unique, and which can be attributed to that person as opposed to being a member of a wider group of members.</li> <li>• Will have given distinguished service to SLSA over a period spanning at least 20 years.</li> <li>• The unique and distinguished nature of the service can be at different levels of SLSA provided that the nomination evidences exemplary and distinguished service that can be seen as a unique contribution to the advancement of Surf Life Saving in Australia.</li> <li>• An emphasis on primacy of service at state/national level is a key interpretive criterion. The significance of service at branch and club levels needs to be taken into consideration, when it can be demonstrated that the distinguished nature of such service is found in the innovative and leading best practice provided to assist in the development of SLSA.</li> </ul>	<p>Key questions to be applied at this level include:</p> <ul style="list-style-type: none"> <li>• What distinguishes this service and contribution beyond that of others?</li> <li>• What makes this person’s contribution unique amongst the SLSA membership?</li> <li>• What contribution(s) are directly attributable to this person (apart from others)?</li> <li>• How has this contribution advanced SLS in Australia?</li> <li>• Has the distinguished service spanned at least 20 years?</li> </ul>

**Award prize:**

Certificate

Pin

Name badge

**Presentation of award:**

Australian Championships

SLSA Awards of Excellence

**Date of circulation:**

December

**Closing date:**

Ongoing

**Judging panel:**

Honours Selection Panel

# Surf Lifesaver of the Year

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This award recognises and rewards members who have made an outstanding contribution to the delivery and development of Surf Lifesaving frontline services. It is aimed at active surf life savers undertaking lifesaving duties and who can be presented as an identifiable ambassador for Surf Lifesaving.

## **Essential Information** — *please supply printout from SurfGuard*

- Current financial and proficient patrolling member of Surf Life Saving Australia.
- Surf Life Saving Australia awards/certificates held.
- Community awards/certificates held.
- Patrolling hours (rostered and achieved) for previous 3 years.

**Selection Criteria** – *please answer the selection criteria under the following headings for the period of the season, unless otherwise stated.*

## **Club/Nominator**

1. List the nominee's involvement in Surf Lifesaving during the current season e.g. on the beach, off the beach, qualifications gained, training, workshops and skills developed in relation to lifesaving duties.
2. Briefly describe the nominee's history in Surf Life Saving (minimum 3 years).
3. Provide details of the nominee's achievements during the past 12 months within surf lifesaving including information about leadership roles and lifesaving achievements. Also, provide if relevant information about any contributions or involvement with other community organisations that the nominee has been involved with.
4. Provide examples of how the nominee has demonstrated that they are a role model within the organisation, including where they have proven themselves as an ambassador for the organisation.
5. Additional Information – optional (e.g. academic or sporting achievements)

## **Nominee**

1. Describe current and possible future challenges in lifesaving and how they could be possibly be overcome.
2. What is your future focus / impact on the organisation.

## **Interview**

An interview will be conducted with national finalists to share their personal experience relating to SLSA and the organisation. All finalists will be provided with the opportunity to review the interview questions 10 minutes prior to their interview. All finalists are to speak on the following topic for three (3) minutes at the end of the interview (without any aides – notes, props, palm cards etc).

- What has been your greatest impact to Lifesaving to date?

## **Award prize:**

Trophy

## **Award sponsor:**

DHL

## **Presentation of award:**

SLSA Awards of Excellence

## **Date of circulation:**

December

## **Closing date:**

August

## **Judging panel:**

Lifesaving Selection Panel

# Youth Surf Lifesaver of the Year

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This award recognises and rewards our young members aged between 15-21 years, who have made an outstanding contribution to the delivery and development of Surf Lifesaving frontline services. It is aimed at active youth surf lifesavers undertaking lifesaving duties and who can be presented as an identifiable ambassador for Surf Lifesaving.

**Essential Information** — *please supply a printout from SurfGuard*

- Current financial and proficient patrolling member of Surf Life Saving Australia.
- Surf Life Saving Australia awards/certificates held.
- Patrolling hours (rostered and achieved) for previous 3 years.

**Selection Criteria** – *please answer the selection criteria under the following headings for the period of the season, unless otherwise stated.*

## **Club/Nominator**

1. List the nominee's involvement in Surf Life Saving during the current season e.g., on the beach, off the beach, qualifications gained, training, workshops and skills developed in relation to lifesaving duties.
2. Briefly describe the nominee's history in Surf Life Saving (minimum 3 years).
3. Provide details of the nominee's achievements during the past 12 months within Surf Lifesaving, including information about leadership roles and lifesaving achievements. Also, provide any other relevant information about contributions or involvement with other community organisations that the nominee has been involved with.
4. Provide examples of how the nominee has demonstrated that they are a role model within the organisation, including where they have proven themselves as an ambassador for the organisation.
5. Additional Information—optional (e.g., academic or sporting achievements)

## **Nominee**

1. Describe current and possible future challenges in lifesaving and how they could possibly be overcome.
2. Outline an initiative/showcase where you have championed an idea or made change.

## **Interview**

An interview will be conducted with national finalists to share their personal experience relating to SLSA and the organisation. All finalists will be provided with the opportunity to review the interview questions 10 minutes prior to their interview. All finalists are to speak on the following topic for three minutes at the end of the interview (without any aides – includes notes, props, palm cards etc).

- What has been your greatest impact to Lifesaving to date?

## **Award prize:**

Trophy

## **Presentation of award:**

SLSA Awards of Excellence

## **Date of circulation:**

December

## **Closing date:**

August

## **Judging panel:**

Lifesaving Selection Panel

## Volunteer of the Year

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This award will recognise an individual's contribution that has enhanced the development of Surf Life Saving (SLS) throughout the past year. The demonstrated achievements may be in a range of different areas of a club or Surf Lifesaving service organisation, or who has shown demonstrated outstanding service to the organisation at large. The nominee would clearly demonstrate that they have a positive attitude and are capable of being a role model and an ambassador for the organisation.

A nominee may be a volunteer in any of the following areas of Surf Lifesaving, including, but not limited to:

Club activities	Branch/state/national activities
Carnivals	Training/assessing
Coaching	Organisational Leadership
Administration	Active patrolling
Junior activities	Officiating
Fundraising/grants/sponsors	

**Note:** Applications that focus on significant achievements in one particular area will not be considered if this area is also covered by other awards (e.g., Lifesaver, Coach, Official, Trainer and Assessor of the Year).

**Essential Information** — *please supply a printout from SurfGuard.*

- Current financial member of Surf Life Saving Australia.
- Surf Life Saving Australia awards/certificates held (where applicable).
- Community awards/certificates held (where applicable).

**Selection Criteria** – *please answer the selection criteria under the following headings for the period of the season, unless stated otherwise.*

### Club/Nominator

1. Describe how the nominee has demonstrated commitment to Surf Lifesaving across the organisation.
2. Describe the nominee's major achievements and positions, held at club, branch and/or state level (current season).
3. Describe a challenge the nominee has overcome that has made a significant difference to their club or the organisation.
4. Describe a key change/improvement that the nominee has brought/made to their club or the organisation in the past three years.
5. Additional information — optional.

### Nominee

1. What gives you the greatest satisfaction in being a volunteer in Surf Lifesaving?
2. Describe your future ambitions in the areas of club, branch, state/territory, national and in the community.

### Interview

An interview will be conducted with national finalists to share their personal experience relating to SLSA and the organisation. All finalists will be provided with the opportunity to review each of the interview questions 10 minutes prior to their interview. All finalists are to speak on the following topic for three minutes at the end of the interview (without any aides – includes notes, props, palm cards etc).

- What single change could you implement to improve volunteer experiences in the movement?

### Award prize:

Trophy

### Award sponsor:

DHL

**Presentation of award:**

SLSA Awards of Excellence

**Date of circulation:**

December

**Closing date:**

August

**Judging panel:**

Lifesaving Selection Panel

# Club of the Year

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The purpose of the SLSA club of the year is to encourage and recognise outstanding achievements in club development that results in SLSA clubs providing safer beaches and aquatic environments for the community. SLSA acknowledges that clubs produce many outstanding achievements through their members during each season, and that many of these initiatives are inspirational and different to our core business. The process to select the club of the year relies on two major elements that provide the critical information for the selection panel.

## **The Nomination:**

Finalists will be required to submit a nomination form providing essential information and addressing all of the selection criteria. The nomination **should not exceed five pages in length** and should be constructed in a concise, well written manner that uses facts and figures to demonstrate achievements against the criteria in the nomination form and furthermore, improvement in the clubs operations, benefits to the community, benefits to members, any major achievements and innovation.

## **Essential Criteria**

- Evidence that the club is a current affiliated club of Surf Life Saving Australia.
- Australian Business Number (ABN).
- Contact details for the member who is submitting the nominations
- A copy of the clubs strategic and/or operational business plan.

**Selection Criteria** - *Please answer the selection criteria under the following headings for the period of the season, unless stated otherwise.*

1. What new initiatives, programs or events did your club implement last season that further your clubs strategic objectives?
2. How does your club deliver a range of sustainability and improvement measures across areas of governance, leadership, development, community engagement (or community support initiatives), and delivery of lifesaving services?
3. How does your club support SLS 2020?
4. What are the club's plans for future development and continuous improvement?
5. What is the ONE lesson that your club can teach and share with all other SLS clubs both here in Australia and internationally?

## **Presentation:**

To assist the panel in their selection, finalists for Club of the Year will be required to prepare a presentation on the Clubs successes as related to the criteria of the award. Finalists will be required to present approximately one (1) day prior to the Awards of Excellence. Each club presentation will be given 20 minutes in total to present, followed by up to 30 minutes of questions and discussions from the panel. All questions will be in relation to the submission **AND** the presentation. Each club presenting on the day can have up to **three** people presenting. SLSA does not specify who should present, however we recommend using club member/s that will best represent your club. Each presenter will have access to a data projector and PC laptop and all presentations should be brought on a memory stick.

## **Award prize:**

Trophy

## **Award sponsor:**

DHL

## **Presentation of award:**

SLSA Awards of Excellence

## **Date of circulation:**

December

**Closing date:**

August

**Judging panel:**

Lifesaving Selection Panel



# Lifeguard of the Year

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This award recognises and rewards Australian Lifeguard Service employees who have made an outstanding contribution to the delivery and development of lifeguard services.

Nominees for this award are nominated by the state/territory lifeguard manager or equivalent.

The selection of nominees for *Lifeguard of the Year* is based on the following criteria:

1. Employment standing (position held and total years of service).
2. Valuable contribution.
3. Commitment to public safety.
4. Achievement.
5. Work ethic.

**Essential Criteria** — *Nominators to supply a printout from SurfGuard.*

- Employment as a Lifeguard by the Australian Lifeguard Service during the season.
- Surf Life Saving Australia awards/certificates held.
- Community awards/certificates held (where applicable).
- Contract term and lifeguard hours (rostered and achieved).

**Note:** The award is aimed at recognising frontline lifeguards. It would be preferable that nominees not hold a supervisor's positions.

## Selection Criteria

1. Describe how the nominee has provided a valuable contribution to their lifeguard service (e.g., assisted with training programs, mentored other lifeguards and trainees, gained additional awards, assisted with public relations events etc).
2. Describe how the nominee has shown commitment to public safety (e.g., community announcements, education programs, proactive patrolling, media and public relations, appropriate set-up of beach area etc).
3. Describe any achievements the nominee has been involved in (e.g., rescues, major incidents, commendations, community recognition, large number of preventative actions etc).
4. Describe the nominee's work ethic (e.g., well presented, clean uniform, adherence to Standard Operating Practice, training, no breaches of ALS policies and procedures etc).
5. Describe what it would personally mean to the nominee to be *Lifeguard of the Year*?
6. Additional information

### Award prize:

Trophy

### Award sponsor:

DHL

### Presentation of award:

SLSA Awards of Excellence

### Date of circulation:

December

### Closing date:

August

### Judging panel:

Lifesaving Selection Panel

# Athlete of the Year

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The purpose of the Athlete of the Year Award is to recognise and reward athletes who have demonstrated sporting excellence in Open Aged Competition, as well as contributed to the area of surf sports within Surf Lifesaving.

**Note 1:** Open aged events and representative teams are those open to members over the age of 15 years as at 30th September in a season.

**Note 2:** A youth aged competitor (i.e. aged 15 to 18 years as at 30 September in a season) may be nominated for both the Athlete of the Year and Youth Athlete of the Year. However, only results achieved in Open Age Events and Open Age Team representation are considered for major Athlete of the Year Award.

**Essential Information** – *Nominators to supply a printout from SurfGuard.*

1. Current financial member of Surf Life Saving Australia.
2. The nominated athlete (teams not eligible) will be an athlete who has demonstrated outstanding achievements and excellence in their chosen disciplines in surf sports.
3. The nominated athletes will be athletes who are good ambassadors of SLSA.
4. Competitors aged 15 years and over as at midnight on the 30<sup>th</sup> September in a year may be nominated for the Athlete of the Year Award.

**Note:** The athlete age is calculated at midnight on the 30<sup>th</sup> September 2018.

**Selection Criteria** – *please answer the selection criteria under the following headings for the period of 1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019 unless stated otherwise.*

1. Major Competitions or Competition Series - Detail specific achievements outlining major results (including team events) at major competitions or e.g. state, national and international championships. Please include event names, carnival and placing.
2. Representative teams - detail occasions where the nominee has been a member of an open aged representative team outlining the team and event name. Also include any details of the success of the team and the contribution the athlete made to the success of the team.
3. Outline what you consider to be your most outstanding achievement for 2018/19 season and why?
4. Outline any areas within your surf club/branch/state or territory center where the nominee has made an important contribution to SLS.
5. What would it mean to you to be awarded the open athlete of the Year?
6. Provide any supporting evidence or example of where the nominee has shown good sportsmanship and raced in the spirit of life saving competition.

**Award prize:**

Trophy

**Awards sponsor:**

SLSA

**Presentation of award:**

SLSA Awards of Excellence

**Date of circulation:**

December

**Closing date:**

August

**Judging panel:**

Sports Selection Panel

## Youth Athlete of the Year

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The purpose of the Youth Athlete of the Year Award is to recognise and reward youth aged athletes who have demonstrated sporting excellence in youth and/or open competition, as well as contributed to the area of surf sports within surf lifesaving.

**Note 1:** Youth aged events and representative teams are those open to members over the age of 15 years and under the age of 19 years as at 30 September in a season.

**Note 2:** Open aged events and representative teams are those open to members over the age of 15 years as at 30 September in a season.

**Note 3:** Both open and youth aged achievements may be considered in selecting the Youth Athlete of the Year.

**Essential Information** – *Nominators to supply a printout from SurfGuard.*

- a. Current financial member of Surf Life Saving Australia
- b. The nominated athlete (teams not eligible) will be an athlete who has demonstrated outstanding achievements and excellence in their chosen disciplines in surf sports.
- c. The nominated athletes will be athletes who are good ambassadors of SLSA.
- d. Youth athletes are categorised as those 15-18 years of age.

**Note:** The athlete age is calculated at midnight on the 30<sup>th</sup> September 2018.

**Selection Criteria** – *please answer the selection criteria under the following headings for the period of 1<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019 unless stated otherwise.*

1. Major competitions or competition series - Detail specific achievements outlining major results in youth and/or open aged events (including team events) at major competitions or e.g. state, national and international championships. Please include event names, carnival and placing.
2. Representative teams - detail occasions where the nominee has been a member of a youth or open aged representative team outlining the team and event name. Also include any details of the success of the team and the contribution the athlete made to the success of the team.
3. Outline what you consider to be your most outstanding achievement for 2018/19 season and why?
4. Outline any areas within your surf club/branch/state or territory center where the nominee has made an important contribution to SLS.
5. What would it mean to you to be awarded the youth athlete of the Year?
6. Provide any supporting evidence or example of where the nominee has shown good sportsmanship and raced in the spirit of life saving competition.

**Award prize:**

Trophy

**Awards sponsor:**

SLSA

**Presentation of award:**

SLSA Awards of Excellence

**Date of circulation:**

December

**Closing date:**

August

**Judging panel:**

Sports Selection Panel

# Coach of the Year

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This award recognises and rewards coaches who have made a significant contribution towards the area of coaching within surf lifesaving with regards to both athlete/s performance and the area of coach educational development.

**Essential Criteria** —*please supply either a printout from SurfGuard.*

## **Coaching within Surf Life Saving.**

- must be an SLSA member in good standing.
- Must be a current accredited surf sports coach throughout the current season (attach a current copy of coaching certificate to nomination form).
- The nominated coach must be a surf coach of any discipline of surf lifesaving competition.

## **Athlete's performance:**

- It will need to be demonstrated that the nominated coach has made a significant contribution towards an athlete/s performance in SLSA competition and their development at an international and/or national and/or state level
- The nominated coach will be coaches who present a positive image of the role of the coach and of SLS and demonstrate sound coaching principles and coaching plans.

## **Coach education.**

- It will need to be demonstrated that the nominated coach is involved with coach education.

## **Selection Criteria**

### **Coaching within Surf Life Saving**

1. List the coaching positions that the nominee has held, (state whether paid or volunteer) Please include club/branch/ state or territory/national positions, including any teams and/or high-performance programs.
2. List any significant innovations or achievements made by the nominee in the current season

### **Athlete's performance**

1. Detail specific coaching achievements outlining any athlete/s and/or team medal places at major events or series, state, national and international competition. Please include athlete's names, age category, major carnivals and placing.
2. Outline and give examples of ways in which the nominee encourages the development of their athletes outside of surf sport.

### **Coach education**

1. List the coaching clinics/conferences/courses that the nominee has presented at, or facilitated at club/branch/state or territory, interstate, and national or international level. Please list the date, location, number of participants and type of involvement.
2. Additional information.

### **Award prize:**

Trophy

### **Award sponsor:**

SLSA

### **Presentation of award:**

SLSA Awards of Excellence

### **Date of circulation:**

December

### **Closing date:**

August

**Judging panel:**

Sports Selection Panel

# Official of the Year

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This award recognises and rewards officials who have made a significant contribution to the area of officiating within SLS with regards to both the commitment shown to officiating over the calendar year and their contribution towards official's educational development.

## **Essential Criteria** —*please supply a printout from SurfGuard*

- Must be an SLSA member and in good standing.
- Must be a current accredited surf sports official throughout the current season.
- It will need to be demonstrated that the nominated official has outstanding achievement(s) in respect to lifesaving officiating at an international and/or national and/or state level.
- The nominated surf sports officials will be those who present a positive image of the role of surf sports officiating and surf lifesaving.
- Demonstration that the nominated official is involved with official's education.

## **Selection Criteria**

1. Major roles/positions - list the major officiating roles/positions that the nominee has held (e.g., referee) please include branch/state or territory/national and international positions, including high performance programs and competition series.
2. List the officiating clinics/conferences/courses that the nominee presented or facilitated at a club, branch, state or territory, and national or international level. Please list the date, location, number of participants and type of involvement.
3. List any significant innovations or achievements in the current season.
4. Outline any areas within the SLS club/branch/state or territory centre where the nominee has made an important contribution to SLS.
5. Additional information.

### **Award prize:**

Trophy

### **Award sponsor:**

SLSA

### **Presentation of award:**

SLSA Awards of Excellence

### **Date of circulation:**

December

### **Closing date:**

August

### **Judging panel:**

Sports Selection Panel

# Trainer of the Year

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This award recognises and rewards trainers who have made a significant contribution towards the area of education within SLS.

**Essential Criteria** - *please supply a printout from SurGuard.*

- Must be a current financial member of Surf Life Saving Australia.
- Must hold the SLSA Training Officer Certificate or SLSWA equivalent.

## Selection Criteria

1. List the major achievements and positions relevant to training at local, regional and state level.
2. Outline the outstanding contribution and commitment to Surf Lifesaving training duties demonstrated by nominee.
3. List the conferences attended and participation in professional development relating to education.
4. Outline the contribution to the continuous improvement of new training resources and tools (e.g., participation on review panels, improvement requests submitted).
5. Describe any future plans for training in the areas of SLS club, branch and state.
6. Outline any area within your SLS club/ branch/ state or territory centre where the nominee has made an important contribution to SLS.
7. Additional information.

### Award prize:

Trophy

### Award sponsor:

SLSA

### Presentation of award:

SLSA Awards of Excellence

### Date of circulation:

December

### Closing date:

August

### Judging panel:

Sports Selection Panel

## Assessor of the Year

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This award recognises and rewards assessors who have made a significant contribution towards the area of education and awards within surf lifesaving.

**Essential Criteria** – *please supply a printout from SurfGuard*

- Must be a current financial member of Surf Life Saving Australia.
- Must hold the SLSA Assessor's certificate or SLSWA equivalent.

### Selection Criteria

1. List the major achievements and positions, relevant to assessing, held at local, regional and state level.
2. List the conferences attended and any participation in professional development relating to education.
3. Outline the outstanding contribution and commitment to surf lifesaving assessing duties.
4. Describe the contribution to continuous improvement of assessment processes and tools (e.g. participation on review panels, improvement requests submitted).
5. Outline any future plans for assessing in the areas of club, branch and state.
6. Outline any area within your SLS club/ branch/ state or territory centre where the nominee has made an important contribution to SLS.
7. Additional information.

### Award prize:

Trophy

### Award sponsor:

SLSA

### Presentation of award:

SLSA Awards of Excellence

### Date of circulation:

December

### Closing date:

August

### Judging panel:

Sports Selection Panel



# Community Education Program of the Year

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This award recognises and rewards activities which have significantly worked towards saving lives, creating great Australians and building better communities.

## Selection Criteria

1. Outline the motivation for the program including any research or evidence used in its initial set up.
2. Outline the aims and objectives of the program relating to the participants, the Surf Lifesaving movement and the wider community.
3. Identify the target market and describe the rationale behind this choice.
4. Describe the program itself including location, duration, and activities involved.
5. Describe the resources involved to deliver the program including how these were developed.
6. Identify who is responsible for what in the program.
7. Provide any promotional material created or media coverage which the program has received.
8. Describe the method used to evaluate the program to ensure it meets the original aims and objectives.
9. Indicate the effect of the program on the local community e.g., increased community engagement, increased participation, new local sponsors etc.
10. Provide any issues identified through the program and strategies adopted to solve them.
11. What are your future plans for the program?

## Award prize:

Trophy

## Award sponsor:

SLSA

## Presentation of award:

SLSA Awards of Excellence

## Date of circulation:

December

## Closing date:

August

## Judging panel:

Education Selection Panel

# National Innovation Award

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The SLSA innovation award is given to a person or group in recognition of any development of equipment, procedures, or other innovation that in the opinion of the Australian council will improve any facet of Surf Lifesaving Australia.

## Essential Criteria

- Must be developed and delivered by current financial member/s (potentially in conjunction with an external body/sponsor).
- The innovation should be befitting of the image and ethos of Surf Lifesaving.
- The applicant, or the club/branch the nomination is on behalf of, must own the innovation and its components (e.g., you cannot claim to own an innovation that has been developed by another person/club or branch).

**Selection Criteria** – please answer the selection criteria under the following headings for the current season, unless stated otherwise.

1. Demonstrates the delivery of a new and high-quality innovation.
2. Delivers a well-researched innovation (i.e. documented plans, risk management etc.).
3. Delivers a positive result within Surf Lifesaving and/or the wider community (i.e. increased membership, media exposure, new community education methods, funds raised, or new lifesaving technique developed).

\*An innovation is defined as: a concept that has/is being implemented; a program or event has/is being conducted; proposal that has/is being implemented.

### **Award prize:**

Trophy

### **Award sponsor:**

SLSA

### **Presentation of award:**

SLSA Awards of Excellence

### **Date of circulation:**

Ongoing

### **Closing date:**

Ongoing

### **Judging panel:**

SLSA Board

## Rescue of the Month

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The Rescue of the Month (ROM) aims to recognise excellence in life saving and service delivery, measured against industry best practice and operating procedures.

State/territory centres will award a ROM. These monthly winners will automatically become nominated for the national rescue of the month. The national ROM will be awarded to recipients at a quarterly ceremony at Parliament House in Canberra.

**Essential Criteria** —*please supply printout from SurfGuard*.

- Rescues, first aids (or other lifesaving actions) conducted during or outside of patrol hours on or off the beach.
- all nominees are to be current members of SLSA, employees of Australian Lifeguard Service or a SLS support operation service.
- All club nominations are to be received by the branch/region/state or territory on or before the applicable closing date
- No late correspondence will be entered into. Late nominations will not be eligible for the state/national rescue of the month, but can be recognised by the branch or state/territory independently or nominated to the SLSA Meritorious Awards program if appropriate.
- Branches/regions may make only one nomination to state centre per period, as per schedule.
- States/territory may make only one nomination to SLSA per period, as per schedule.
- All nominations are to be received on the official 'SLSA Rescue of the Month Nomination Form'. This can be downloaded from the SLSA Members Area or obtained by contacting the SLSA or your state/territory centre.
- SLS states/territory reserves the right to nominate any outstanding rescue/incident in addition to any branch/region nomination, inside the designated time period.
- SLSA and the states/territory reserve the right to promote details of rescues and the nominated rescuer(s) internally and externally in promotion of SLS services/clubs/members and the *Rescue of the Month* program.

### Judging

- The SLS state/territory ROM judging panel/method shall be determined by the state/territory.
- The SLSA national ROM judging panel shall be the determined by the board appointed chair of lifesaving.

### Recognition / Winners

- Clubs/services shall be the award recipients for winning nominations.
- Branch winner ROM – state/territory & branch branded citation.
- State/territory ROM – state monthly winners shall be recognised via a citation for the club plus any additional methods as determined by the state/territory. State ROM winner is not awarded a branch level citation.
- State/territory – may choose to award a Rescue of the Year award, however there is no *National Rescue of the Year* award.
- National ROM – citation & medallion plus award ceremony in Canberra.

#### Award prize:

One framed citation, citation for individuals and medallion

#### Award sponsor:

SLSA

#### Presentation of award:

Parliamentary Friends Function

#### Date of circulation:

November

**Closing date:**

Ongoing

**Judging panel:**

Meritorious Selection Panel

## ILS Citation

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According to International Life Saving (ILS) the minimum criteria for the ILS citation are:

- Any person who has contributed to the furtherance of life saving and the goals of ILS in a manner of enduring, global importance
- As a member nation, SLSA has the responsibility of nominating and issuing ILS citations to its individual members. In order to ensure that the members who deserve these awards are being appropriately recognised, SLSA has developed the following criteria and nomination timeline.

**Essential Criteria** — *please supply evidence, where appropriate, via either a printout from SurfGuard or equivalent.*

The particular SLSA awards shall be automatically nominated for ILS citations:

- The recipient of a meritorious award and/or commendation for bravery.
- National winners of Surf Lifesaver, Volunteer and Lifeguard of the year.
- SLSA Life Members.
- Individual winners of an SLSA Innovation Award.

In addition to these automatic nominations the following individuals should also be eligible:

- Members who have contributed to significant international projects and/or events or to national projects with international significance, should also be nominated for ILS citations.
- This could include the capacity building programs with developing nations, educational tours, the conduct of sporting events etc. Sponsors, Donors and Politicians that have made a significant contribution to the growth and sustainability of SLSA.

### Process

1. April Automatic nominations are generated and tabulated following the Australian Championships
2. April Nominations are called for nominations under the criteria listed above
3. April SLSA Honours panel meets to review Criteria nominations
4. May Honours Committee recommendations are ratified by the SLSA board and all nominees are submitted to ILS for the issue of the awards
5. Beyond May, SLSA will notify all ILS Citation recipients of their award
6. Beyond May, ILS Citations will be sent to states to be presented at an occasion appropriate to the level of the award

### Award prize:

Citation

### Award sponsor:

ILS

### Presentation of award:

State level

### Date of circulation:

Ongoing

### Closing date:

Ongoing

### Judging panel:

SLSA Honours panel

## Officiating, Coaching and Age Manager Service Certificates

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SLSA has established Service Certificates, which are available to members of Affiliated Clubs in recognition of their long service as officials and/or coaches and to junior activities as age managers.

These National Service Certificates are issued for:

- 5 years of service
- 10 years of service
- 15 years of service
- 20 years of service
- 25 years of service
- 30 years of service
- 35 years of service
- 40 years of service
- 45 years of service
- 50 years of service

In any of the three categories identified (i.e. coaching/officiating/age manager).

**Essential Criteria** - *please supply a printout from SurfGuard.*

People eligible for these awards are:

- Members, whose period of service begins from their initial recognition as the holder of a qualification in the areas of assessing, competition officiating or coaching
- Where the years of membership are not continuous they shall be aggregated
- Applicants must fulfil the active membership requirements for their respective Board of Lifesaving/Surf Sports/Development and receive endorsement from this board.

### **Application process**

Members can apply for Service Certificates via the My Forms tab in the Members Portal. The applications will then be processed at a State level.

### **Award prize:**

Certificate

### **Award sponsor:**

SLSA

### **Presentation of award:**

State level

### **Date of circulation:**

Ongoing

### **Closing date:**

Ongoing

### **Submitted to:**

State/ Territory Centres

## Training and Facilitating Service Certificates

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SLSA has established Service Certificates, which are available to members of affiliated clubs in recognition of their long service as trainers and/or facilitators.

These National Service Certificates are issued for:

- 5 years of service
- 10 years of service
- 15 years of service
- 20 years of service
- 25 years of service
- 30 years of service
- 35 years of service
- 40 years of service
- 45 years of service
- 50 years of service

In any of the two categories identified (i.e. training/facilitating).

### **Essential Criteria** - *please supply printout from SurfGuard*

People eligible for these awards are:

- Members whose period of service begins from their initial recognition as the holder of a qualification in the areas of training or facilitating.
- Where the years of membership are not continuous they shall be aggregated.
- Applicants must fulfil the active membership requirements for their respective Board of Lifesaving/Surf Sports/Development and receive endorsement from this board.

### **Application process**

Applications should be made directly through SurfGuard as an assessment request, with the process being finalised at a state level.

#### **Award prize:**

Certificate

#### **Award sponsor:**

SLSA

#### **Presentation of award:**

State level

#### **Date of circulation:**

Ongoing

#### **Closing date:**

Ongoing

#### **Submitted to:**

State/ Territory Centres

## Long Service Award

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SLSA has long service awards to recognise members for their sustained contribution to SLS.

These long service awards are awarded for:

- 25 years Long Service
- 30 years Long Service
- 40 years Long Service
- 50 years Long Service
- 60 years Long Service
- 70 years Long Service
- 75 years Long Service

### **Essential Criteria** — *please supply a printout from SurfGuard*

- The award may be issued after the respective years' membership of SLSA
- Years of membership shall commence from the date of joining an affiliated club, or a ladies auxiliary or former junior surf lifesaving association, but not earlier than the age to become eligible to obtain SLSA *Surf Rescue Certificate*, whichever shall be the later date. Where the years of membership are not continuous they shall be aggregated
- The details of the members qualifying for the award shall include their bronze medallion number or proof of date of joining an affiliated club, ladies auxiliary or former junior surf lifesaving association.

### **Application Process**

Members or club officials can submit an application electronically through the SLSA Members Area document library page. This will then be processed at a state level.

#### **Award prize:**

Certificate/Pin

#### **Award sponsor:**

SLSA

#### **Presentation of award:**

State level

#### **Date of circulation:**

Ongoing

#### **Closing date:**

Ongoing

#### **Judging panel:**

State/territory centres



# National Patrol Service Certificate

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SLSA has established *National Patrol Service Certificates*, which are available to members of Affiliated Clubs in recognition of their long service to lifesaving patrols.

These Patrol Service Awards are classified as follows:

- 5 year National Patrol Service Certificate
- 10 year National Patrol Service Certificate
- 15 year National Patrol Service Certificate
- 20 year National Patrol Service Certificate
- 25 year National Patrol Service Certificate
- 30 year National Patrol Service Certificate
- 35 year National Patrol Service Certificate
- 40 year National Patrol Service Certificate
- 45 year National Patrol Service Certificate
- 50 year National Patrol Service Certificate

## **Essential Criteria** — *please supply a printout from SurfGuard*

- People eligible for these certificates will be members who hold one or more qualifications in the following award streams - patrolling lifesaver, emergency care or radio and who have actively assisted with patrol obligations.
- In the case of Award members, eligibility for the patrol service award shall commence from the date of obtaining the relevant certificate.
- The person must have personally completed a 100% patrol service relevant to their membership category for that season with a minimum of 16 hours being completed per season.

**Note:** Years of patrol service may be calculated from the Surf Rescue Certificate or the years of patrol as an active cadet.

Definition of a patrol shall include:

- Rostered Beach Patrol
- Rostered Powercraft Patrol i.e., Jet Boat, ORB, Jet Ski
- Rostered Helicopter Rescue Service Patrol
- Rostered Radio Patrol or Radio Room Duty.

**Note:** You cannot redeem water safety hours as part of the *Patrol Service Award* unless part of a rostered patrol under the direction of the patrol captain.

A successfully completed patrol must have been undertaken in full accordance with the obligations and regulations of the organisation as well as the club/service concerned. The member must have successfully completed the prescribed annual skills maintenance for the club/service.

Absences from the club/service for approved leave of absence or other exemption from patrol duty shall not be credited to the acquiring of the patrol service award. However, the credit of years of service can be recommenced when resuming full patrol duty and will then be added to the previous total of 100% patrol years.

If correctly documented and verified by the appropriate officer of a member's club/s, then years of full patrol duty with one or more clubs can be accumulated to arrive at the total of years for the patrol service award.

**Note:** Applications for this award are processed at a national level.

**Award prize:**

Certificate, Pin (from 10 years onwards)

**Award sponsor:**

SLSA

**Presentation of award:**

Club level

**Date of circulation:**

Ongoing

**Closing date:**

Ongoing

**Submitted to:**

SLSA

# National Medal

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The National Medal was established by the Commonwealth of Australia in 1975 as one of the original elements of the distinctive Australian system of honours and awards. The medal recognises long service in organisations that protect life and property at some risk to their members. The National Medal is available to Surf Life Saving Australia volunteers and employees who have eligible and proficient service with a minimum of 30 hours each year for a minimum period of 15 years.

## **Nomination Guidelines**

- This application may be lodged by either the member, or the member's current club/service via the SLSA Members Area, document area.
- Information can be found at the National Medal website ([http://www.itsanhonour.gov.au/honours/awards/medals/national\\_medal.cfm](http://www.itsanhonour.gov.au/honours/awards/medals/national_medal.cfm)).

## **Essential Criteria** — *please supply a printout from SurfGuard*

- Meet the requirements of the annual skills maintenance for SLSA Bronze Medallion for each year of eligible service.
- Have completed the minimum rostered beach patrol hours/lifeguarding for each year of service, or as a minimum 30 hours in each year of service.

## **Classifications**

A person who has been awarded the national medal may be awarded a clasp to the medal for each 10-year period of service beyond the original 15 years.

**Note:** This award is processed at a national level.

This award recognises the long service (minimum 15 years) of members/employees of SLSA as:

- Rescue Helicopter Pilots
- Rescue Helicopter Aircrew
- Jet/Offshore Rescue Boat Skippers
- Jet/Offshore Rescue Boat Drivers
- Jet/Offshore Rescue Boat Crew
- Operational Members of Emergency Response Groups
- Patrol members
- Lifeguards (paid)

## **Award prize:**

Medallion and/or Clasp

## **Award sponsor:**

Governor General of Australia

## **Presentation of award:**

Club level

## **Date of circulation:**

Ongoing

## **Closing date:**

March and September

## **Submitted to:**

SLSA

## The Order of Surf Life Saving

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Available to individual/s or corporations in recognition of their contribution to SLSA as benefactors.

An award in the Order of Surf Life Saving is to be in the four categories dependent on the size of the financial donation or bequest.

**Essential Criteria** — *please supply a printout from SurfGuard*

- Companion in the *Order of Surf Life Saving* Greater than \$1M
- Fellow in the *Order of Surf Life Saving* from \$500k to \$1M
- Member in the *Order of Surf Life Saving* from \$100K to \$499K
- Associate member in the *Order of Surf Life Saving* from \$25K to \$99K.

**Note:** The authority to award one of the Orders of Surf Life Saving is delegated to the President and/or the SLSA Board and must only be awarded in accordance with these criteria.