

# Gear Inspection 17<sup>th</sup> August 2025

## Radio Check Procedure

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*Arrange for all radios to be serviced so that they're back in time for Gear Inspection.*

One of our Surfcom Operators will be part of the Branch Inspection team and they will conduct radio checks with the State Operations Centre to ensure they are functioning on Channel 3 properly.

### PREPARATION ON THE DAY

1. Set up a table in a location at your Club where you know that there are no reception issues on Channel 3. (This can be on the sand but beware if it's windy.)
2. Referencing the Radio Gear & Equipment checklist available from Surfguard, place the radios on a table in the order that they appear on the checklist.

### RADIO CHECKS

The Branch Inspector will do the following:

1. Turn all the radios on and check that the ID that shows up on the screen matches the serial number and ID on the checklist.
2. Ensure they are on Channel 3.
3. Turn the volume down to 0 on all the radios except the first one to be checked.
4. Listen to Channel 3 and ensure the previous Club has finished their checks before you contact Surfcom. (Let them know which Club you're at.)
5. Conduct radios checks for each radio
  - a. Let Surfcom know the name of the radio being checked so that they can check the ID is showing up correctly at their end
  - b. If the ID is correct and it's "loud and clear" the radio passes
  - c. If the ID is not correct – note the details on the checklist (including what's showing up at the SOC) so it can be corrected
6. As you complete each radio check, turn that radio OFF and then turn up the volume for the next radio to be checked.