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BRANCH DUTY OFFICER EXPRESSION OF INTEREST 2026/27 SEASON

Surf Life Saving Sydney Northern Beaches (SLSSNB) is calling for Expressions of Interest to join the SLSSNB Duty Officer Team. The Branch Duty Officers are responsible for the provision of support to lifesaving services at major incidents during patrol hours, and as an incident control entity for after-hours incidents.

Because of the nature of the service, applicants will need to be able to demonstrate a high level of lifesaving skills, surf awareness, experience, dedication and be calm under pressure.

Branch Duty Officers play a critical frontline coordination and leadership role within Surf Life Saving NSW's operational framework. Duty Officers provide operational support, facilitate the effective deployment of resources, and act as the primary SLSNSW field liaisons during critical incidents. This role is instrumental in enhancing the operational effectiveness and safety lifesaving services provide to the community.

MINIMUM QUALIFICATIONS

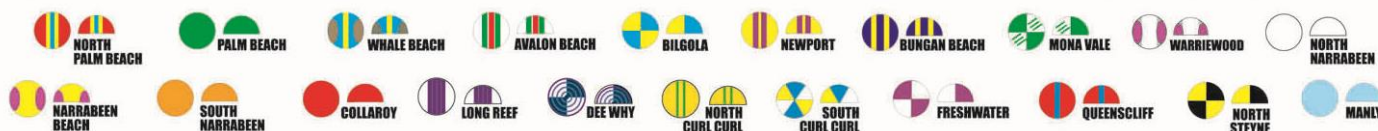
The minimum qualifications and experience required to become a Duty Officer include:

- Financial Member of a Surf Club in Sydney Northern Beaches
- Minimum age 18 years
- Proficient in SLSA Bronze Medallion / Cert II
- Proficient in SLSA First Aid (HLTAID011)
- Proficient in SLSA Advanced Resuscitation Techniques (HLTAID015)
- Hold the SLSA Silver Medallion Patrol Captain (v2022) award OR the SLSA Silver Medallion Beach Management award and SLSNSW Online Supplementary Learning for Patrol Captains
- Minimum of 3 years' experience as a Patrol Captain or in an equivalent operational leadership role
- Hold a valid NSW Class C driver's license (minimum green Ps)

In addition, the following are preferred:

- Hold the Silver Medallion Aquatic Rescue award
- Silver Medallion Patrol Captain award is preferred over the older SM Beach Management award

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Applicants must have the capacity to undertake Duty Officer patrols as rostered, in addition to any existing Club commitments. Duty Officer rosters are determined by the Director of Lifesaving (or his/her delegate) and frequency is dependent on the number of endorsed Duty Officers available that season. Patrols are a full day in length and once appointed, new Duty Officers should expect to do 6-7 full day patrols per season.

APPLICATIONS

Expression of Interest should be in the form of a resume style application addressing the pre-requisites and outlining any other SLS commitments (paid and unpaid) the applicant has. The EOI also must include endorsement from the applicants' Club President or Club Captain (current or past).

Applicants who submit an EOI will be required to attend a face-to-face interview with the Director of Lifesaving, Support Operations Advisor and an appointed panel as a part of the Branch application process. All applicants will be advised of the result of their application in writing. Successful applicants are designated as Probationary Duty Officers (PDOs).

Probationary Duty Officers are required to attend a Branch induction and training that will cover Duty Officer responsibilities and procedures (prior to commencing any probationary activities). Attendance at the annual pre-season meeting for all Duty Officers will also be required. These meetings and events are likely to be scheduled in August/September.

PDOs will be on a 12-month probation which will include completion of the following activities:

1. Submit an online [SLSNSW Rescue Services Application](#)
2. Complete "Control a Level 1 Incident" training course via SLSNSW
3. Complete NSW Government emergency management training courses as advised by SLSNSW
4. Minimum of 4 full-day ride-alongs with a selection of appropriately experienced Duty Officers
5. One day shift at the State Operations Centre in Belrose observing operations (unless the PDO is already an experienced Surfcom operator)

The final recommendation of appointment as a Branch Duty Officer will be at the discretion of the interview panel at the conclusion of the probationary period, and when all PDO activities have been completed. The panel will review reports provided by the Duty Officers who mentored the PDO. PDOs who are recommended for appointment must complete a SLSNSW Probationary Duty Officer Endorsement Application and it will be signed by the Branch Director of Lifesaving. Endorsement Applications will then be forwarded to Surf Life Saving NSW for review before appointments are confirmed.

A full position description for Branch Duty Officers can be found in the [SLSNSW Public Safety Standard Operating Procedure LS 9.3](#).

Expressions of Interest should be submitted online at [Branch Duty Officer EOI](#). A copy of your resume must be uploaded with your EOI. Applications for the 2026/27 season will close on **16th August 2026**.

Contact Belinda on Belinda@surflifesaving.net.au if you have any queries.

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