

## DEPUTY PRESIDENT

### RESPONSIBLE TO:

The Board of Management  
President and Executive of SNB

### FUNCTIONAL RELATIONSHIPS:

- The SNB Board of Management
- Executive of SNB
- Branch Manager and staff
- Business partners & Supporters
- Clubs & Members
- SLSNSW
- SLSA

### RESPONSIBILITIES:

- Support the role of President
- Chair and preside at BoM and Executive Meetings in the President's absence
- Assist the President with special projects especially strategic initiatives
- Assist the President represent SNB to key stakeholders including Councils, State and Federal Members of Parliament.
- Oversee disciplinary issues and confidential matters within the Branch
- Oversee Constitution and Regulation changes
- Internal communications

### STATEMENT OF DUTIES:

- Assist the President and Branch Manager in providing good governance, leadership, and strategic direction for the Branch.
- In consultation with Directors and appropriate staff, contribute to the development and delivery of the SNB strategic plan.
- Be prepared to attend all Branch and other SLSA, conferences and forums which are convened and will affect upon SNB
- Attends SLSNSW and SLSA Meetings if required to determine future direction of Surf Life Saving
- Supervise disciplinary hearings and investigations
- Set the agenda for the Rules and Constitution Committee
- Drive improvements to internal communications

### TIME COMMITMENT

The position of SNB Deputy President is a voluntary position which requires a commitment of time and energy required to complete the duties of the position.