

DIRECTOR OF SURF SPORTS

RESPONSIBLE TO:

The Board of Management
President and Executive of SNB

FUNCTIONAL RELATIONSHIPS:

- The SNB Board of Management
- President and Executive of SNB
- Branch Manager and staff
- Board of Surf Sports
- NSW Director of Surf Sports
- Clubs & Members
- SLSNSW and SLSA

RESPONSIBILITIES:

- Ensure implementation of all SLSA and SNB policies relating to competition
- Arrange SNB carnival venues and dates annually
- Arrange SNB participation in Inter Branch, State and Aussies Championships
- Ensure effective management of Surf Sports in all of its competition operations
- Oversee security and maintenance of all competition equipment
- Prepare monthly reports for presentation to Directors and BoM Meetings

STATEMENT OF DUTIES:

- In consultation with appropriate staff, overview the Surf Sports component of the SNB Plan and update existing plans which shall be presented to the Directors for the promulgation to the BoM.
- Advise SNB on reports and recommendations received from officers, appropriate staff, members and other forums, established from time to time to consider and recommend upon surf sport matters
- Act as chairperson of conferences and forums, called together to consider surf sport matters
- Act as chairperson of Board of Surf Sports meetings
- Attend Surf Sports meetings and advise, by standard reporting protocol, of strategic recommendations relative to the management of the Surf Sports Plan
- Attend Executive and SNB meetings
- Be prepared to undertake programs to give advice when so requested by the SNB, the President or the Branch Manager
- Be prepared to attend all BoM, Executive and other meetings (if required), conferences and forums which are convened and will affect upon Surf Sports.
- Prepare and manage approved budgets.

TIME COMMITMENT

The position of SNB Director of Surf Sports is a voluntary position which requires a commitment of time and energy required to complete the duties of the position.

